

RECORD OF PROCEEDINGS



BROWN TOWNSHIP SPECIAL MEETING

Held: December 3, 2025

A special meeting for 2026 planning called to order at 1:00 p.m. by Trustee Chair Martin.

Attendance

Present were Trustees Pete Marsh, Joe Martin, and Pam Sayre, Fiscal Officer Becky Kent, and consultant for the township Tracy Hatmaker.

Dever Building

The trustees talked to Brian with Pebble Construction about the current remodeling project. There are concerns because the color does not match the color of Station 82 which is what was ordered, the width of the window threshold inside the building, and how the Dever Building sign will be hung. Trustee Sayre asked Trustee Martin to ask Pebble Construction how much it would cost to remove the siding and replace it with a color the trustees chooses rather than what Pebble Construction choose for them.

2026 Contracts

The 2026 contract list was reviewed. The Spectrum fee was discussed and Fiscal Officer Kent was asked to see if it can be reduced.

Records Retention Policy

Fiscal Officer Kent recently updated the township's RC-2 after the township attorney reviewed the current schedule. The annual Records Commission meeting was scheduled for 6:30 p.m. on December 15.

Township Inventory

The township inventory was discussed. New board room chairs need added to the list. Ideas were considered for getting rid of the old board room chairs including listing them on GovDeals. Fiscal Officer Kent will ask the township attorney for a resolution to deem the old chairs unnecessary.

Roads

Trustee Martin recently checked the township roads and determined no major repairs are necessary for 2026.

Green Spaces

Earthcraft recently established a nature preserve at Station 82 and will do the same at another Township-owned parcel on Walker Road. Anthony Sasson noticed invasive species in at Station 82 and would like to work with volunteers to remove them. Trustee Sayre will contact Earthcraft to see if they are willing to treat and remove callery pears since the volunteers would just cut them down.

Long-range Planning

Trustee Sayre suggested the township consider buying the Emmelhainz property using grant money if possible, with the idea of creating a community building.

BDART Update

Tracy Hatmaker updated the trustees on recent developments with the Big Darby Accord Review Team (BDART) which is developing an amendment to the 2006 Big Darby Accord.

Trustee Martin left the meeting at 3:00 p.m.

There being no other business to discuss, Trustee Marsh made a motion to adjourn. Trustee Sayre seconded. Motion approved two AYES, no NAYS. Meeting adjourned at 3:15 p.m.


Pam Sayre, Vice-Chair
Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.