

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: November 17, 2025

The Brown Township Board of Trustees convened in regular session on Monday, November 17, 2025 from 7:00 p.m. to 8:15 p.m. in the second-floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Chair Martin called the meeting to order with the following members present:

Joe Martin, Present
Pam Sayre, Present
Pete Marsh, Present
Becky Kent, Present

Approval of Minutes

Trustee Marsh made a motion to approve the minutes of the October 20, 2025 Regular Session. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Fiscal Actions

Bills were presented for payment. Trustee Sayre made a motion to approve the payment of bills. Trustee Marsh seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the November 2025 payroll report. Trustee Marsh made a motion to approve the payroll report. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of October 2025. Trustee Sayre made a motion to approve the bank reconciliation. Trustee Marsh seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Sheriff's Report

Brown Township's Community Liaison, Deputy Haren, was present for the meeting. For 10/20/2025-11/17/2025 there were 96 calls for service, 15 reports taken, and 19 arrests/citations in Brown Township.

Incidents:

- 0 thefts, 2 OVI arrests.
- Majority of 18 crashes were off the freeway; 8 on I-70.
- Endangered missing adult was successfully located and returned safely due to coordinated efforts.
- Increased traffic accidents on Roberts and Amity Roads attributed to Beach Road closure.

Enforcement Efforts:

- Traffic blitz with Ohio State Highway Patrol on I-270 announced for upcoming weeks (distracted driving, speeding).
- Speeding concern on Amity Road near Patterson noted; speed trailer and police presence to be increased in that area.

Norwich Fire Department Report

Norwich Fire Chief David Baird was present for the meeting. During October 2025, Norwich Township answered 658 calls for service with 181 Fire runs and 477 EMS runs.

Of those 658 calls, there were (19) EMS runs and (9) Fire runs in the unincorporated areas of Brown Township. There were also (9) EMS run and (1) Fire run in the incorporated area of the Township.

Chief Baird reported a heart attack pilot program has improved response. Positive patient outcome was highlighted. There have been 13 conditional firefighter employment offers extended (116 total staff goal); some offers were withdrawn or rescinded. Hiring is ongoing.

Audience Participation

Melissa Brinkerhoff, Big Darby Accord representative for Brown Township, updated the board on upcoming cases including the Davis Road development and a conceptual review of a development on Hubbard Road.

Zoning Commission Update

At the November meeting, the commission reviewed administrative roles, density categories, and frontage requirements. Open space/conservation calculations are still under discussion. Home employment and agriculture limitations were considered. Trustee Marsh estimated the progress at 20-25%. Next meeting will be in January (December cancelled due to the holidays).

Developments

Chief Baird reported that there has been back and forth with the developer because there are a lot of dead ends in the new section of the development.

Newsletter

Deadline: December 15 for submissions. Topics: Awaiting updates on property tax reform; possible content on Darby Creek Coalition, Block Watch, and balanced perspectives on property tax reform.

Roads

Trustee Martin and Cole will discuss concrete driveway policy

Old Business

Trustee Martin will reach out to OTA to see if there are any updates about HB420, HB421, and HB422.

The board discussed options to replace the board room chairs and decided on 4 Lazyboy commercial-grade high-back chairs.

Trustee Sayre made a motion to adopt Resolution 16-2025 which prohibits engine braking on certain parts of Amity Road and Feder Road. Trustee Marsh seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

New Business

Trustee Marsh made a motion to adopt Resolution 17-2025 approving the nomination of Ronald McClure as the representative of the Franklin County Townships on the SWACO board of trustees. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.



Cole Gillfillan provided an estimate to seed two sites with CRP wildflower mix for \$6950. Trustee Marsh made a motion to approve the estimate. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

Cole is still waiting for approval from M/I to clear debris and brush that abuts Hill Farm.

Trustee Martin reported that the residents at 1658 Cole Road were awarded a grant to have their septic system replaced. Trustee Martin asked Cole with Earthcraft for an estimate on a neighboring catch basin.

Adjournment

With no further business to discuss, Trustee Martin asked for a motion to adjourn. Trustee Marsh made a motion to adjourn the meeting. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried. Meeting adjourned at 8:15 p.m.


Joe Martin, Chair
Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.