

# RECORD OF PROCEEDINGS



## BROWN TOWNSHIP REGULAR SESSION

Held: October 20, 2025

The Brown Township Board of Trustees convened in regular session on Monday, October 20, 2025 from 7:00 p.m. to 7:38 p.m. in the second-floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Chair Martin called the meeting to order with the following members present:

Joe Martin, Present  
Pam Sayre, Present  
Pete Marsh, Present  
Becky Kent, Present

### Approval of Minutes

Trustee Marsh made a motion to approve the minutes of the September 15, 2025 Regular Session and October 3, 2025 Special Meeting. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

### Fiscal Actions

Bills were presented for payment. Trustee Sayre made a motion to approve the payment of bills. Trustee Marsh seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the October 2025 payroll report. Trustee Marsh made a motion to approve the payroll report. Trustee Sayre seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of September 2025. Trustee Sayre made a motion to approve the bank reconciliation. Trustee Marsh seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

### Sheriff's Report

Brown Township's Community Liaison, Deputy Haren, was present for the meeting. For the previous month, there were 71 calls for service, 17 reports taken, and 10 arrests/citations in Brown Township.

Notable incidents:

- One theft report regarding a stolen license plate; it is unclear if the incident occurred in the township.
- One road rage incident on Patterson Road resulting in a rear-end crash and assault report referred to the prosecutor.
- Three domestic complaints; one resulted in an arrest for domestic violence. Another involved the discovery of drugs, but no charges were filed.
- Deputy Haren recognized two individuals for notifying authorities of a found firearm and undelivered packages (possibly stolen) discovered in a trash can.
- An injury crash (T-bone) occurred at the Roberts and Amity intersection, making the ninth crash at this intersection in three years.
- Deputy Haren also noted DEA Prescription Drug Take Back Day locations for the community.

### **Norwich Fire Department Report**

Norwich Fire Captain Jeff Evans was present for the meeting. During September 2025, Norwich Township answered 681 calls for service with 167 Fire runs and 514 EMS runs.

Of those 681 calls, there were (14) EMS runs and (7) Fire runs in the unincorporated areas of Brown Township. There were also (7) EMS run and (1) Fire run in the incorporated area of the Township.

The department attended to a residential fire in New Timberbrook causing minor damage and temporary displacement. There was one fatal accident in the township earlier in the month (Jones and Feder), attributed to wet road conditions.

There is an ongoing water pressure issue at Tarlton Meadows, potentially impacting firefighting capability. The fire department is coordinating with the City of Columbus for resolution.

The Station 84 fire prevention open house was well attended.

Parts to address the bunkroom humidity issue have been delivered, Accurate will schedule a time to install soon.

A proposal to decorate Station 82 with holiday lights (to match the other Norwich Township stations) was discussed. While there was some resistance to the discretionary spending, the motion passed. Trustee Sayre made a motion to accept the proposal by Cardinal for \$3,575. Trustee Marsh seconded the motion. Motion passed three AYES, no NAYS. Motion carried.

### **Audience Participation**

There was no formal audience participation. A resident expressed informal thanks for recent road maintenance improvements on Langton Road.

### **Zoning Commission Update**

Trustee Marsh reported that the commission is reviewing road frontage requirements and home occupation rules, making adjustments to the initial Verdantas plan based on feedback and the Franklin County zoning resolution. There was discussion on allowing additional dwelling units (ADUs), such as "granny flats," within existing county guidelines. The next zoning commission meeting is scheduled for November 12.

Two engaged non-member participants may be candidates for the Board of Zoning Appeals.

### **Developments**

Trustee Marsh requested and received TIF agreements for Alton Place, Sugar Farms, and TruPointe to review and understand different ways the Fire Department is compensated under these agreements in preparation for reviewing the Big Darby Accord update and how Fire Departments will be compensated under the new agreement.

Trustee Marsh has yet to receive a reply from the Franklin County Auditor's office in response to the letter Brown Township sent regarding misdirected real estate taxes for Hampton Reserve.

### **Newsletter**

The new deadline for articles is December 15. The newsletter will include updates on the Darby Accord and property tax topics.

### **Roads**

Trustee Sayre is waiting to receive a "No Engine Braking" resolution from the township attorney that must be adopted before signs may be installed.

Trustee Marsh suggested the new Township Road Policy be sent to Kayla Johnson at Franklin County. Trustee Martin will email a link from the Brown Township website.

#### **Old Business**

Parking permits have been prepared by Trustee Sayre. These will be distributed and collected from those parking onsite.

Trustee Martin has not gotten an update from the Ohio Township Association regarding their response to the proposed HB420, HB421, and HB422.

#### **New Business**

Trustee Sayre would like to do some research before ordering conference room chairs. Discussion tabled until November.


A standalone planning meeting is scheduled for December 3, 2025, from 1-3 PM.

OTA education subscription renewal for \$250 was approved to enable board education access. All members will have access to online classes.

Environmental safety training pertaining to hazardous waste and emergency handling is scheduled for township road staff. Board members are invited to attend the webinar.

#### **Adjournment**

With no further business to discuss, Trustee Martin asked for a motion to adjourn. Trustee Sayre made a motion to adjourn the meeting. Trustee Marsh seconded the motion. Motion passed three AYES, no NAYS. Motion carried. Meeting adjourned at 7:38 p.m.

  
\_\_\_\_\_  
Joe Martin, Chair  
\_\_\_\_\_  
Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.

