Held: February 17, 2020

The Trustees convened in regular session on Monday, February 17, 2020 from 7:00 p.m. to 8:04 p.m. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Chair Joseph Martin called the meeting to order with the following members present:

Ms. Pamela Sayre  Present  Mr. Joseph Martin  Present
Mr. Gary Dever  Present  Mr. Gregory Ruwe  Present

Also in attendance:
Ms. Barbara Hoover (Clerical Asst. to the Trustees.)

Approval of Minutes
Trustee Dever made a motion to approve the Minutes of the January 20, 2020 Regular Session. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: Aye, Martin: aye. Motion approved.

Fiscal Actions
Bills were presented for payment. Trustee Sayre made a motion to approve the payment of bills. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: Aye, Martin: aye. Motion approved.

The Trustees previously reviewed the February 2020 payroll report. Trustee Sayre made a motion to approve the payroll report. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: Aye, Martin: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of January 2020. Trustee Dever made a motion to approve the bank reconciliation. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: Aye, Martin: aye. Motion approved.

Franklin County Sheriff Report
No representative in attendance.

Norfolk Fire Department Report
Battalion Chief Chris Grile and Lieutenant Harrison Curtis were in attendance and presented Chief Warren’s Total Incidents by Jurisdiction Report for January 2020 and the 2020 “Brown Township Trending” graphic report. During January 2020, there were (17) EMS runs and (2) Fire runs in the unincorporated areas of Brown Township. There were also (5) EMS runs and (1) Fire run in the incorporated area of the Township. Chief Grile also provided copies of the 2019 NTFD Activity Report to the Board. He reported that a new furnace was successfully installed by Atlas Butler to replace furnace unit one, which had a cracked heat exchanger and was a potential hazard. Chief Grile reported that the new Fire Engine for Station 82 has arrived and is being prepared to be put into service, perhaps by March. The new fire engine was custom built to service the Brown Township area. It is able to carry approximately 1,000 gallons of water and contains “dump tanks” for delivery of additional water.
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**Beth Clark’s Report (Submitted)**
(No report for this period)

**Scheduled Agenda Item**
A new photograph of the Brown Township Board beginning on April 01, 2020 was taken before the start of the meeting.

**Audience Participation:**
One Township resident was present from the Langton Road area. He complimented the new catch basin that was installed on Langton Road in 2019. He also mentioned concerns about the amount of litter being tossed out on the roadsides and some potentially hazardous large rocks at the entrance to a Langton Road resident’s driveway. The possibility of obtaining anti-littering signs was discussed.

**Old Business**

**New Roof for Firehouse Quote**
Trustee Dever requested and received a quote from David Claar Construction to put a new shingle roof (and other items) on the Firehouse. The quote was broken out in sections as to coverage areas, new vinyl coverings for soffit and fascia areas, and an option for new gutters. The cost of the project was discussed and the rating for the shingles was questioned. The topic was tabled until the March meeting. Trustee Dever will obtain additional information regarding the quality of the shingles quoted. FO Ruwe will communicate with Norwich Township Trustee Buck regarding the project, as the Trustees said that he would be kept apprised.

**New Business:**

**2020 Township Road Maintenance**
Trustee Martin recently inspected the Township roads with a Franklin County Engineer. It was determined that berm work and a chip seal coating should be performed on Creek Rd. It was also determined that a new cape seal treatment was appropriate for Langton Rd., Hardwood Ct., Woodsend Ct., Golfview Place, the northern section of Cole Rd., and Jerman Lane. The Franklin County Engineer’s Office will submit a bid for all of the proposed maintenance.

**Ohio Plan Insurance Policy Renewal for 2020**
A Special Meeting has been scheduled for Monday, February 24, 2020 at 7:00 p.m. with Sharon Doughty, the Township’s insurance agent for the Ohio Plan. The insurance policy and official integrity bonds will be reviewed at the meeting.
Held: February 17, 2020

**Request for Possible Church Use of Township Hall**
The Abundant Life Church has inquired of Barbara Hoover as to possibility of renting the Township Hall on Sunday mornings on an ongoing basis for church services. The Church already rents the Hall for Bible Studies during the week and rented the Hall for Sunday services in the past. The Board discussed possible complicating factors including whether the Sunday morning services would interfere with other rentals later in the day, the extent of the use, and the appropriate rental fee. Ms. Hoover will gather the additional information and report back at a future meeting.

**Adjournment**
With no further business, Chair Martin asked for a motion to adjourn. Trustee Dever made a motion to adjourn the meeting. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Martin: Aye, Dever: aye. The meeting was adjourned at 8:04 p.m.

[Signatures]

Joseph Martin, Chair
Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.