

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: November 16, 2020

The Trustees convened in regular session on Monday, November 16, 2020 from 7:00 p.m. to 8:20 p.m. via a Zoom conference call. Trustee Joseph Martin called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Ms. Becky Kent	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Asst. to the Trustees).

Approval of Minutes

Trustee Dever made a motion to approve the Minutes of the October 19, 2020 Regular Session. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Sayre made a motion to approve the payment of bills. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the November 2020 payroll report. Trustee Dever made a motion to approve the payroll report. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of October 2020. Trustee Sayre made a motion to approve the bank reconciliation. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Norwich Fire Department Report

Fire Lieutenant Jake Wells was in attendance. He discussed several promotions within the department. The "Total Incidents by Jurisdiction" and "Brown Township Trending" reports for October 2020 were previously emailed. During October 2020, there were (8) EMS runs and (3) Fire runs in the unincorporated areas of Brown Township. There was also (2) EMS runs and (2) Fire runs in the incorporated area of the Township.

Beth Clark's Report (Submitted)

SUGAR FARM

The Sugar Farm rezoning proposal is on the Columbus City Council agenda for second reading and potential action on November 16.

NPDES PERMIT

Over the last few weeks, Franklin Soil and Water Conservation District staff has provided four NPDES permit training webinars covering the six minimum control measures intended to implement the permit provisions. A

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: November 16, 2020

new permit is expected to be released before the end of the year. Annual reporting will be based on the current permit.

NEWSLETTER

Winter newsletter content comprises articles on:

- Public Safety summary
- Union Seminary with photo
- House Bill 13
- New fire chief with photo
- Prairie Oaks with photo

Deadline is December 15 with publication early in 2021.

Audience Participation

A resident on Morris Road acknowledged the tile work done on Morris Road. He requested that the township have inspection ports East of the work so that a camera can be used to inspect further East, or if he could pay to have the work done with the trustees' approval. The township attorney will be contacted to see if this is allowed.

Old Business

Recycling Signs

Fiscal Officer Kent is still waiting for the two signs to arrive so they can be installed by the recycling dumpsters.

Comprehensive Plan Discussion

Beth Clark followed up with Matt Brown. It was suggested to look at the 2012 plan and see if it still makes sense for the township. It was agreed to wait until the pandemic is over to pursue an update to the Comprehensive Plan to facilitate face to face meetings.

Road Work Follow Up

An update from Trustee Martin was emailed before the meeting.

After a visual inspection, Mark Mullenax reported that, other than Hardwood Dr. and Woodsend Ct., the cape sealing roadwork "look pretty good". He did indicate that both Woodsend and Hardwood Drive (specifically in the area of Woodsend and the dead end) do not look that great and has been in contact with the area supervisor for Strawser Construction, Inc. (SCI). The two met on-site and agreed that what was done is not the best looking work and needs reworked.

The issue at this point is that the temperatures are not conducive to doing any corrective work. Mark and the SCI

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: November 16, 2020

supervisor will re-visit the area sometime in mid-May of next year and make a determination as to what corrective work can be done and when, at no cost to the township. Mark has this as a follow up item on his calendar for late April of next year.

I did inform Cornell Robertson about our experience and his response was "I am very interested to know your all's feedback and specific concerns about this year's road construction. It's best to know as we go so we can always improve as we strive for excellence." I indicated that we were working with Mark Mullenax and felt we were well represented with SCI for issue resolution.

Mark indicated that there hasn't been too much cape seal done outside of a few roads in Sharon and Plain Townships. I have reached out to Sharon and Plain Twps. to solicit feedback on their experience. I hope to have feedback to share before our Nov meeting.

Concerning private roads being taken over by the township, Cornell Robertson has deferred my inquiry to James Jewell and Fritz Corsier for research and discussion based on the county's past experiences. Cornell has asked them to contact me directly once they have the information we seek about requirements and funding sources.

New Business

Newsletter Suggestions

A list of suggestions was sent in by Shannon Marshall for future newsletter articles. This list will be used where space is available.

Adjournment

With no further business, Trustee Martin asked for a motion to adjourn. Trustee Dever made a motion to adjourn the meeting. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. The meeting was adjourned at 8:20 p.m.



Joseph Martin, Chair

Becky Kent, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.