

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: February 20, 2017

The Trustees convened in regular session on Monday, February 20, 2017 from 7:00 p.m. to 8:17 p.m. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Chair Joseph Martin called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Asst. to the Trustees) and Ms. Barbara Hoover (Clerical Asst. to the Trustees.)

Approval of Minutes

Trustee Sayre made a motion to approve the Minutes of the January 16, 2017 Regular Session. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Dever made a motion to approve the payment of bills. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the February 2017 payroll report. Trustee Dever made a motion to approve the payroll report. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of January 2017. Trustee Sayre made a motion to approve the bank reconciliation. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Franklin County Sheriff Report

The Franklin County Sheriff's Office Head of Community Relations, Sgt. Byrd was in attendance. Sgt. Byrd gave a brief summary of the incident reports received by the FCSO for Brown Township since our last meeting. He again stated that there have been arrests in recent months including one mentioned at the last meeting of a suspect located in the woods along Morris Road. Sgt. Byrd requested that residents of Brown Township call the Sheriff's Office with information whenever they suspect activity related to the recent break-ins and thefts.

Norwich Fire Department Report

Battalion Chief Joe Russell and Lieutenant Jake Wells were in attendance. Chief Russell presented the Incidents Report for January 2017 and the "Call for Services" graphs. During January 2017, there were (21) EMS runs and (1) Fire run in Brown Township. Chief Russell also provided key fobs to the Officers and employees for the new security lock system. Chief Russell reported that quotes for upgrading the Station 82 kitchen project are in the final phase. The quotes will be presented to the Board at the March meeting for consideration. Chief Warren will also have his 2016 Annual Report ready by the March meeting. Lieutenant Wells made a presentation regarding new pieces of equipment obtained by the NTFD with grant funds. The EMS units are now equipped with IntuBrite scope pieces that have proven to have a 96% success rate when paramedics use the device to take over a patient's airway. The device has the capability to record the procedure. Lt. Wells demonstrated how the units work and described how these units have upgraded the capabilities of the EMS units in certain situations.

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Beth Clark's Report (Submitted)

NPDES REPORT

Brown Township's portion of the joint county/townships NPDES permit reporting was submitted by the January 30 deadline.

BIG DARBY ACCORD PARTNERSHIP

I met with an assistant director in the Columbus Development Department to discuss recent suggestions of a weakening of commitment to the Accord on the part of Columbus. I was assured that the Ginther administration is fully supportive of the Accord and that no side agreements have been made.

OHIO TOWNSHIP ASSOCIATION WINTER CONFERENCE

I attended four workshops at this year's Ohio Township Association Winter Conference:

- Building Sustainable Communities
- Communicating and Working with the Media
- How to Properly Run a Township Meeting
- Effective Decisionmaking

I have provided copies of the handouts/notes for Trustees as well as a copy of the workshop schedule. I have a flash drive of handouts for all the sessions if you see one on the schedule in which you have interest.

SPRING NEWSLETTER

Content ideas for the Spring newsletter so far include Metro Parks safety tips (Larry Peck), Time Warner update (Joe Martin), the regular Public Safety summary, and corrections to the Public Safety summary in the Winter newsletter. A mid-march deadline for a submission was set for the Spring newsletter articles.

Executive Assistant Clark also stated that she has arranged to have a custom report generated for Brown Township which will provide a description for projects for which building permits have been applied for.

- Coming Events: Big Darby Accord Working Group, 9 a.m., February 24, Lazarus Building

Scheduled Agenda Items:

None Scheduled.

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Audience Participation:

Two visitors were in attendance that did not reside in Brown Township. They said that they are considering possible relocation to the Township and wished to attend the meeting to learn more about Brown Township.

Old Business

Darby Accord Advisory Panel Representative

A replacement representative for the Township is being sought for the DAAP. Trustee Martin stated that the representative will need to be able to attend meetings at 1:30 in the afternoon at the Franklin County complex downtown. Township resident Sheree Gossett-Johnson was in attendance and expressed an interest in the position. Sheree is recently retired from her position as an inspector with the Ohio EPA with twenty-five years of service. Trustee Martin provided an overview of the DAAP and explained the required responsibilities of the Township's representative. Ms. Gossett-Johnson stated that she would be willing to fill the position. Trustee Sayre made a motion that Sheree Gossett-Johnson be appointed Brown Township's representative to the DAAP. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

New Business:

Agenda Procedure

Two entities have requested advance copies of the Township's monthly meeting agenda. The entities are the Columbus Dispatch local reporter and the Hilliard City Council. After discussion, it was decided that the Friday afternoon prior to the Monday meeting should be established as the deadline to submit agenda items. Ms. Hoover will then email an advance copy to the requestors on Saturday.

Resolution 1-2017: Brown Township Permanent Appropriations for 2017

Fiscal Officer Ruwe explained that the draft Permanent Appropriations documents that the Trustees previously reviewed are practically the same as the Temporary Resolutions passed in December. The only differences are that the General Fund appropriation increased by \$24,000 to cover the maximum cost of reimbursements recently permitted by legislation passed by the Federal Government. The appropriation for the Fire Fund includes all but \$10,000 of the available resources. This enables the Township to meet the increased payments required by the fire contract due to revenue growth. Trustee Dever made a motion to pass the Permanent Appropriations as presented in Resolution 1-2017. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Resolution 1-2017 approved.

Resolution 2-2017: Reinstating Township Reimbursement Practices pursuant to IRC 505.601

Fiscal Officer Ruwe presented Resolution 2-2017 as prepared by the Township's legal counsel. The Resolution seeks to resume the Township's Health Insurance Policy premium reimbursement plan. The Township discontinued the policy in July 2015 due to issues raised by the State Auditor that such practices violated the federal Affordable Care Act. On December 13, 2016, the 21st Century Cures Act was signed into law by the Federal government. This Act permits certain small employers to reimburse for health insurance premiums as the Township did in the past. Fiscal Officer Ruwe made a public reading of the Resolution. Trustee Sayre made a motion to pass Resolution 2-2017. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Resolution 2-2017 approved.

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Morris Road Resurfacing Project

Trustee Martin stated that he recently inspected the Township roads with a representative of Strawser Construction, Inc. It was determined that resurfacing was needed on Morris Road only for the 2017 year. Strawser Construction provided a proposal to perform a Light Cape Seal of the entire length of Morris Road for \$131,110.96. The striping of the road would need to be performed by Franklin County. Trustee Dever made a motion to accept the Strawser proposal. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved. FO Ruwe was instructed to complete the needed paperwork.

Patterson – Walker Roads corner

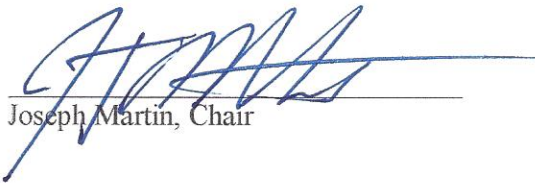
Trustee Dever reported the acreage at the northern corner of Patterson and Walker roads has sold after being on the market for quite some time. It was acquired by the same group that purchased the acreage in the Walker – Davis road vicinity. The new owners plan to continue having the acreage farmed at this time.

2017 Road Certifications

Fiscal Officer Ruwe will deliver the completed 2017 certification for the 7.5 miles of Brown Township roads to the Franklin County Engineers office.

Adjournment

With no further business, Chair Martin asked for a motion to adjourn. Trustee Sayre made a motion to adjourn the meeting. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye. The meeting was adjourned at 8:17 p.m.


Joseph Martin, Chair
Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.