

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: August 21, 2017

The Trustees convened in regular session on Monday, August 21, 2017 from 7:00 p.m. to 8:24 p.m. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Chair Joseph Martin called the meeting to order with the following members present:

Ms. Pamela Sayre	Present	Mr. Joseph Martin	Present
Mr. Gary Dever	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Asst. to the Trustees.)

Approval of Minutes

Trustee Sayre made a motion to approve the Minutes of the July 17, 2017 Regular Session. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Dever made a motion to approve the payment of bills. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the August 2017 payroll report. Trustee Sayre made a motion to approve the payroll report. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting financial reports for the month of July 2017. Trustee Dever made a motion to approve the bank reconciliation. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Franklin County Sheriff Report

Two new representatives of the FCSO Community Liaison Unit were in attendance and introduced themselves. Deputy Jessie Hatfield will be the representative assigned to our zone. He will actively patrol Brown Township at times and will respond to our concerns. Sgt. Josh Short is Deputy Hatfield's immediate supervisor. The Community Liaison Unit is presently comprised of four Deputies, one Sgt. one Lieutenant, and one statistical analyst (Jen). The staffing took place one week ago. The unit has a link on the FCSO website which contains additional information on the newly formed operation. The officers received a text referencing 12 criminal reports received by the FCSO for Brown Township since our last meeting, including one theft. The officers provided their contact information by passing out their business cards.

Norwich Fire Department Report

Battalion Chief Chris Grile and Lieutenant Eby were in attendance. Chief Grile said that due to a problem with their report software, no reports had yet been printed for July. During the month of July, there were (20) EMS runs and (6) Fire runs in Brown Township. Chief Grile said that he was again happy to report that there were no loss of property incidents or any major incidents to report during July. He said that the NTFD is excited to announce that they are nearly ready to release their involvement with the PulsePoint app (See PulsePoint.org)

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NTFD will become a PulsePoint Agency in providing community and individual response capabilities for CPR needs. NTFD is joining many additional local government entities in becoming agencies. It will be a multi-jurisdictional operation. Chief Grile also stated the interest the department has in teaching outreach CPR and Active Shooter (Crave) classes. Possible classes at the Brown Township facilities were discussed.

Beth Clark's Report

TRANSIENT VENDORS

After discussion at the last Board of Trustees meeting, the Township's attorney has advised that a policy adopted by the Board in December 1995 by Resolution 95-15 requiring registration by transient vendors is still in place. He further advises that the policy likely has some constitutional flaws and would need to be adjusted if the intention is for the Township to continue to regulate transient vendors. If the intention is otherwise, the resolution can be rescinded by motion. He also indicated the Township could prepare a policy indicating that the township does not authorize any transient vendor to operate in the township, not as a prohibition of transient vendors, but as a means of clarifying the Township's role.

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

The Brown Township Board of Trustees passed a motion at the July regular meeting indicating the Township's intent to continue to participate in the Franklin County Community Development Block Grant program. At the direction of the Department of Housing and Urban Development, the County staff has requested that the Board adopt a resolution authorizing an agreement between the Township and the Franklin County Board of Commissioners for participation in that program and that the Board chair execute that agreement. Resolution No. 5-2017 is on the agenda this evening.

SOLID WASTE MANAGEMENT PLAN

The Board of Trustees of the Solid Waste Authority of Central Ohio approved an amended draft Solid Waste Management Plan Update in July which outlines the waste diversion activities of the District for the next several years and requires action from the cities, villages, townships, and county commissioners. SWACO requests that each community vote by resolution on the plan and send the resolution to SWACO by October 31. A copy of the plan is available on a flash drive provided by SWACO and the District has offered to have a representative attend a future meeting to discuss the plan.

NEWSLETTER

Content ideas for the Fall newsletter include articles on:

- Public Safety summary
- Community response to a neighbor's accident
- Transient vendor's policy
- Electronics recycling opportunities
- Sheriff's Office restructuring
- Passing on double yellow on Amity Road
- Outdoor burning

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- Snow plow operations
- Remodeling of Firehouse kitchen
- Spectrum update, if available

Deadline for preparation of content will be September 8.

Coming Events: Open Space Advisory Council meeting, 10 a.m., Franklin Soil and Water Conservation District

Executive Assistant Clark will prepare an article announcing a CPR class at the Township Hall to be included in the next newsletter.

Scheduled Agenda Items:

Eagle Scout Project Presentation

Garrett Smith of Boy Scout Troop 148 is attempting to become an Eagle Scout and made a presentation regarding his project: Locating Birdhouses Around the Community. Scout Smith displayed three different types of birdhouses that he builds: one each for wrens, chickadees, and blue birds. He explained how the cedar birdhouses are built and how they should be placed. He is building and selling the birdhouses for a small fee to cover the cost and took several orders at the meeting. Garrett Smith is a Senior at Bradley High School.

Audience Participation:

A resident from Walker Road was in attendance and had questions regarding mosquito management procedures. She has already been in contact with Franklin County Public Health and received some assistance regarding a mosquito issue on her property. The Township's inclusion in the contract between Franklin County Public Health, Vector Disease Control International, LLC, and participating jurisdictions was discussed.

Old Business

Entry Door Lock Project

Fiscal Officer Ruwe reported that the locksmith from Carl Zipf Lock Shop will perform the requested services on Thursday or Friday of this week (8/24 or 8/25). The punch keypad on the entry to the Township Hall will be replaced. The main entry to the Firehouse will be re-keyed to its former state.

Transient Vendor's Permits

Executive Assistant Clark described the flaws in Transient Vendor Resolutions that have arisen in recent years. The Board was advised to rescind our Resolution 95-15 (currently in place) and either pass a new Resolution or a Policy advising that the Township does not participate in authorizing Transient Vendors in any manner. Trustee Dever made a motion to rescind Resolution 95-15. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Resolution 95-15 rescinded.

Executive Assistant Clark was asked to draft a Policy to be presented at the September meeting stating the Township's position on Transient Vendors.

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Morris Road Striping

Trustee Martin reported that the Franklin County Engineer has decided to put a center stripe down Morris Road. The center stripe and edge lines will be painted at the same time Patterson Rd. is striped after scheduled resurfacing.

New Business:

Resolution 5-2017 - Three-Year Cooperation Agreement for Participation in the Franklin County Community Development Block Grant Program

The Trustees previously reviewed a draft of Resolution 5-2017 declaring the Township's desire to continue to participate in this Community Development Block Grant program. Trustee Sayre made a motion to adopt Resolution 5-2017. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Resolution 5-2017 approved.

2nd Inter-Governmental Meeting.

The second Inter-Governmental meeting will be held September 27, 2017 at 7:00 p.m. at the Safety Services Building on Northwest Parkway in Hilliard. All three Trustees plan to attend.

Speed Limit Changes due to Annexation

Trustee Martin reported on speed limit changes, particularly along Scioto Darby Rd., in areas formerly in Brown Township. Due to annexation into Hilliard, the speed limits have been reduced. Hilliard Police have been monitoring traffic in such areas. The Trustees recommend being aware of these changes.

Adjournment

With no further business, Chair Martin asked for a motion to adjourn. Trustee Dever made a motion to adjourn the meeting. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye. The meeting was adjourned at 8:24 p.m.


Joseph Martin, Chair
Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.