

# RECORD OF PROCEEDINGS



## BROWN TOWNSHIP REGULAR SESSION

Held: January 16, 2012

The Trustees/ Fiscal Officer of Brown Township convened in regular session from 7:36 P.M. to 8:45 P.M. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Fiscal Officer Bloxam called the meeting to order with the following members present:

Mr. Gary Dever Present    Mr. Ron Williams Present    Mr. Greg Ruwe Present  
Mrs. Pam Sayre Present    Mrs. Barbara Bloxam Present

### Pledge of Allegiance

Fiscal Officer Barb Bloxam led the Pledge of Allegiance.

### Approval of Minutes

Minutes of the financial meeting held December 19, 2011 were presented and reviewed by the Trustees. Trustee Williams made a motion to approve the minutes. Trustee Sayre seconded the motion. The motion was approved unanimously.

Minutes of the regular meeting held December 19, 2011 were presented and reviewed by the Trustees. Trustee Sayre made a motion to approve the minutes. Trustee Williams seconded the motion. The motion was approved unanimously.

### Fiscal Actions

Bills were presented for payment. Trustee Sayre made a motion to approve the payment of bills. Trustee Williams seconded the motion. The motion was approved unanimously.

January payroll reports were presented for review, discussion and approval. Trustee Williams made a motion to approve payroll as reported. The motion was seconded by Trustee Sayre. The motion was approved unanimously.

The bank reconciliation, bank statements, receipts and expenditure reports for the month of December was presented for review, discussion and approval. Trustee Williams made a motion to approve the bank reconciliation as reported. Trustee Sayre seconded the motion. The motion was approved unanimously.

### Norwich Fire Department Report

No representative present.

### Beth Clark report—Submitted and discussed

Topics discussed were:  
Annexation Agreement  
Big Darby Accord Panel  
Brown Township Comp. Plan Update  
Local Gov't. Innovation Fund

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Best Local Land Use Practices  
Franklin Twp. Assoc  
Big Darby Accord Working Group  
Coming Events

### **Franklin County Sheriff Report**

A representative from Franklin County Sheriff's office reported a break-in on Feder Rd. near Amity Rd. that followed the same patterns of other break-ins in the area. Electronics and jewelry were taken. On January 11, the sheriffs responded to a Franklin Township report of a stolen van by teenagers that was damaged and ditched. Also, a green Cherokee was tracked that has been seen in this area.

### **Audience Participation**

**Announcement to audience: For the rest of the meeting, if you, as a member of the audience, have a comment, please wait until the trustees are finished with their discussion. We will then ask for comments. Please raise your hand to be recognized and state your name and address.**

Christopher Qualls, homeowner, said the ditch by his house was not draining. He found a clay tile under the driveway. Mr. Qualls was advised that he was going to have to tile and drain into the open ditch just west of his drive at his own expense.

Matt Schroeder and his son, David, who have lived at 8333 Roberts Road for seven years, are having a hard time keeping their basement dry.

### **Scheduled Agenda Items**

Hiring employees and setting salaries:

Scott Dever - Trustees Sayre moved to re-hire as Snow-Plow Driver/Operator @\$20.00 an hour with time and a half for holidays and Trustee Williams seconded the motion. Motion approved with Trustee Dever abstaining.

Don Williams - Trustee Dever made a motion to re-hire as Snow-Plow Driver/Operator @\$20.00 per hour. Trustee Sayre seconded the motion. Trustees Dever and Sayre approved the motion. Trustee Williams abstained.

Glenn Elfrink - Trustee Williams made a motion to re-hire as Snow-Plow Driver/Operator @\$20.00 per hour. Trustee Sayre seconded the motion. The motion was approved unanimously.

Gene Hicks - Trustee Williams made a motion to re-hire as Ditch Mower @\$18.00 per hour. Trustee Sayre seconded the motion. The motion was approved unanimously.

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Gene Hicks - Trustee Williams made a motion to re-hire Mr. Hicks to mow township property @\$180.00 per event. Trustee Sayre seconded the motion. The motion was approved unanimously.

Elizabeth Clark - Trustee Sayre made a motion to re-hire as Executive Assistant to the Board @\$32.00 per hour. Trustee Williams seconded the motion. The motion was approved unanimously.

Greg Ruwe - Trustee Sayre made a motion to hire as Administrative Assistant to the Board @\$20.00 an hour through March 31, 2012. Motion was seconded by Trustee Williams. Motion was approved unanimously.

Inventory – After reviewing the Inventory List, Fiscal Officer Bloxam was asked to add the new-riding mower to the list for insurance purposes. Trustee Williams will contact Tim White to request a copy of the new title.

#### **Old Business**

Norwich Contract – Fiscal Officer Bloxam confirmed that payment to Norwich had been received.

Zipf Lock Shop— Fiscal Officer Bloxam reported that a new key pad and new locks for garage door and back door have been installed.

Yoder Fence has repaired and replaced fencing that was damaged from a vehicle.

#### **New Business**

Road Budget- Trustees Williams and Dever will ride the township roads with the Franklin County Engineer's representative to check and see what road repairs will be needed during 2012. Trustee Williams will contact Tom Nutini.

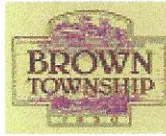
Existing language regarding Transient Vendors from February 1996 (ORC 505.94) will be reexamined at a later time.

Signs on dumpsters should be clear as to what can be placed into the recycling bins. No trash, clean or otherwise, is to be placed in the Township Republic Dumpster. The Republic Dumpster is for the Firehouse and those that use the Township Hall only and is not for residential use.

Winter Conference- Trustees Sayre and newly-elected Fiscal Officer Greg Ruwe will attend. Trustee Williams moved and Trustee Sayre seconded that a \$200.00 limit for expenses be set. Motion carried unanimously.

Policies: Reimbursement for travel outside the township was set at the IRS rate of .555/mile. Trustee

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Sayre made the motion and Trustee Williams seconded the motion. The motion was carried unanimously.

Yutzy Brothers replaced the pressure tank for the water system and a discussion was held about possible replacement.

A resolution from previous years stands to reimburse for medical insurance coverage for eligible employees/officials up to \$700.00/month. The motion was made by Trustee Sayre and seconded by Trustee Williams. Motion was passed unanimously.

Trustee Williams moved to provide life insurance/ADD through Teachers Protective and dental insurance through Delta Dental. Trustee Sayre seconded the motion. The motion carried with 3 ayes, no nays.

Trustee Sayre made the motion to pay the officers their yearly salary in 12 month installments. Trustee Williams seconded. The motion carried with 3 ayes, no nays.

Trustee Sayre made a motion that we purchase new toilets and sinks for the Township Meeting Hall and have them installed. Trustee Williams offered to go to Home Depot and pick up the new fixtures. Trustee Williams seconded the motion. The motion was unanimously approved.

Trustee Sayre made a motion to purchase a new Shark Sweeper for the Township Hall at a cost of between 140.00 and 160.00. The motion was seconded by Trustee Williams. Motion unanimously approved.

Trustee Sayre moved to purchase two tables and 10 more chairs at Sam's Club. Trustee Williams seconded the motion and it was passed unanimously.

Trustee Sayre moved to adjourn. It was seconded by Trustee Williams .  
The motion was approved unanimously. The meeting was adjourned at 8:45 P.M.

A handwritten signature in blue ink, appearing to read "Gary Dever".

Mr. Gary Dever, Chair

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.