

# RECORD OF PROCEEDINGS



## BROWN TOWNSHIP REGULAR SESSION

Held: December 17, 2012

The Trustees and the Fiscal Officer of Brown Township convened in regular session on Monday, December 17, 2012 from 7:30 P.M. to 9:12 P.M. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Chair Gary Dever called the meeting to order with the following members present:

Mr. Gary Dever	Present	Mr. Ron Williams	Present
Mrs. Pam Sayre	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Assistant to the Trustees) and Ms. Barbara Hoover (Asst. to the Fiscal Officer)

### Pledge of Allegiance

Chair Dever led the Pledge of Allegiance.

### Approval of Minutes

Trustee Sayre made a motion to approve the Minutes of the November 19, 2012 Regular Session. Trustee Williams seconded the motion. Voting results: Dever: aye; Williams: aye, Sayre: aye. Motion approved.

Trustee Sayre made a motion to approve the Minutes of the Special Meetings held on December 04, 2012 and December 10, 2012. Trustee Williams seconded the motion. Voting results: Dever: aye; Williams: aye, Sayre: aye. Motion approved.

### Fiscal Actions

Bills were presented for payment. Trustee Williams made a motion to approve the payment of bills. Trustee Sayre seconded the motion. Voting results: Dever: aye; Williams: aye, Sayre: aye. Motion approved.

Trustee Sayre made a motion to approve the December payroll reports. Trustee Williams seconded the motion. Voting results: Dever: aye; Williams: aye, Sayre: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting schedules and reports for the month of November. Trustee Williams made a motion to approve the bank reconciliation as reported. Trustee Sayre seconded the motion. Voting results: Dever: aye; Williams: aye, Sayre: aye. Motion approved.

### Norwich Fire Department Report

Lieutenant Vic Lantz was in attendance and made a presentation. He provided the Brown Township Monthly Report for November 2012. The report, with supporting detail, reflects that during the month, Station 82 (Brown Twp.) responded on nine EMS runs and one Fire runs. He noted that Norwich Township will place a Fire Levy on the ballot for its residents in the May 2013 election. The rate is anticipated to be in the 3-4 mil range.

### Franklin County Sheriff Report

No representative in attendance.

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### Beth Clark's Report (Submitted)

#### Heritage Preserve

Hilliard City Council has not yet scheduled consideration of the Heritage Preserve development proposal.

#### Brown Township Comprehensive Plan Update

The Brown Township Comprehensive Plan Working Committee met on November 27 to review and comment on a Current Conditions and Vision Report prepared by the Franklin County Planning Department staff. The first public meeting of the Comprehensive Plan process was held on December 11 with attendance of over 100 people. Staff members reviewed work to date and sought comment from those in attendance on mapped information and on survey questions. A survey form was mailed to all Brown Township residents with a deadline of December 21 for responses. The next step in the process is for staff to develop draft policy recommendations for review by the Working Committee and then the public.

#### Town Center Master Plan Implementation

Columbus and Prairie Township have executed a participation agreement encumbering funds in both jurisdictions intended to lead in 2013 to the preparation of a request for proposals for Town Center implementation including the search for a master developer.

#### Conservation Development Regulations

The Conservation Development Regulations Committee met on December 6 and discussed stormwater management issues. Open space issues will be discussed at the next meeting on January 17.

#### Big Darby Accord Working Group

The Big Darby Accord Working Group met on November 21 and discussed final annexation agreement maps and the Heritage Preserve proposal.

#### Coming Events:

- Big Darby Accord Working Group, December 19, 9 a.m., 150 S. Front St., FSL

### Audience Participation:

Cindy Jacobson was in attendance and commented on the Heritage Preserve issue and the Hilliard Comprehensive Plan. It was pointed out that the proposed Hilliard Preserve development plan is not compliant with either the Darby Accord or the Hilliard Comprehensive Plan.

New Brown Township residents Delmer and Diane Wells were in attendance. They attended the Public Meeting on December 11<sup>th</sup> and were curious about the how the Trustees felt regarding the Brown Township comprehensive plan update.

Butch and Nancy R. Sutton were in attendance. Butch reported that they have resolved a complaint issue regarding one of their dogs.

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### Old Business:

#### Norwich Township Fire & Emergency Services Contract

Fiscal Officer Ruwe reported that he is scheduled to meet with Norwich Township Fiscal Officer Jamie Miles on December 27, 2012 to review how bills related to shared services between the township offices and the fire station will be handled in 2013.

#### Brown Township Hall Rental Agreement

Barbara Hoover recently revised language in the rental agreement to reflect changes required as a result of a lock being installed on the township dumpster. Trustee Sayre made a motion to approve the language in the revised agreement. Trustee Williams seconded the motion. Voting results: Dever: aye; Williams: aye, Sayre: aye. Motion approved.

### New Business:

#### 2013 Ohio Township Association Winter Conference

The OTA's 2013 Winter Conference will be held on Wednesday 01/30/2013 through Saturday 02/02/2013 at the Columbus Convention Center. Registration is due by 01/11/2013 to obtain member discounts. Trustees Dever & Williams, Fiscal Officer Ruwe, and Assistants Clark and Hoover plan to attend. The appointed replacement Trustee will be invited if eligible.

#### Letter of Complaint

This issue, regarding a dog bothering a walker on Langton Road, was handled during the audience participation session.

#### Special End of Year 2012 Session

The Trustees agreed to hold a special session on Monday, December 31, 2012 at 1:00 pm. Remaining 2012 bills will be addressed along with temporary appropriations for 2013 and other vendor matters at this meeting.

#### Letter of Brown Township Trustees to Hilliard City Council

The Trustees each signed a letter to Hilliard City Council calling upon them to reject a proposed development called Heritage Preserve based on its density and failure to comply with the Darby Accord and the Hilliard Comprehensive Plan. The letter will be sent to all council members along with other involved parties.

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### Announcement of Trustee Pamela A. Sayre

Trustee Sayre announced that due to her pending retirement, she is resigning her position as Trustee. Her last day in office will be 12/31/2012. This action is necessitated by the upcoming changes in the Public Employee Retirement System, which makes it necessary to retire, or resign, from all positions covered by the state OPERS retirement plan before 1/01/2013 in order to maintain certain benefits.

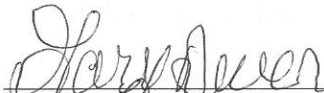
Trustee Sayre has served with distinction for 25 years. Her dedication and service will certainly be missed. A celebration honoring Trustee Sayre was held during the session beginning at 08:41 p.m.

A replacement trustee to fill Trustee Sayre's position until January 2014 will be appointed to be effective 01/30/2013. An election will be held in November 2013 to fill the unexpired term of Trustee Sayre for the years 2014 and 2015.

### Adjournment

With no further business, Chair Dever asked for a motion to adjourn. Trustee Williams made a motion to adjourn the meeting. Trustee Sayre seconded the motion.

Votes were: Mr. Gary Dever, Aye; Mr. Ron Williams, Aye; Mrs. Pam Sayre, Aye. The meeting was adjourned at 9:12 P.M.

  
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Mr. Gary Dever, Chair

  
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Mr. Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.