

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: April 16, 2012

The Trustees/ Fiscal Officer of Brown Township convened in regular session from 7:30 P.M. to 9:22 P.M. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Chair Gary Dever called the meeting to order with the following members present:

Mr. Gary Dever	Present	Mr. Ron Williams	Absent
Mrs. Pam Sayre	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Beth Clark (Executive Assistant to Trustees)

Pledge of Allegiance

Chair Dever led the Pledge of Allegiance.

Approval of Minutes

Trustee Sayre made a motion to approve the Minutes of the March Financial Meeting and the March Regular Session. Trustee Dever seconded the motion. Voting results: Dever: aye; Sayre: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Sayre made a motion to approve the payment of bills. Trustee Dever seconded the motion. Voting results: Dever: aye; Sayre: aye. Motion approved.

Trustee Sayre made a motion to approve the March payroll reports previously reviewed. Trustee Dever seconded the motion. Voting results: Dever: aye; Sayre: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation, bank statements, receipts and expenditure reports for the month of March. Trustee Sayre made a motion to approve the bank reconciliation as reported. Trustee Dever seconded the motion. Voting results: Dever: aye; Sayre: aye. Motion approved.

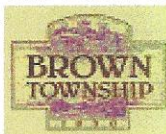
Norwich Fire Department Report

Battalion Chief Jeff Warren was in attendance and made a presentation. He provided the Brown Township Monthly Report for March 2012. The report reflects that during the month, Station 82 (Brown Twp.) responded on sixteen EMS runs and one Fire run.

Franklin County Sheriff Report

Deputy Theresa Devine reported that there were no major issues to report in Brown Township in the month of March. An attendee asked if the Sheriff's Department runs suspicious license plates when they are reported. She responded that the plates are checked and suggested that it is best to send the information to them via email.

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Beth Clark's Report (Submitted)

Big Darby Accord Working Group

The Big Darby Accord Working Group met on March 21 and discussed the following items:

- Town Center Master Plan implementation – There was discussion of getting early pro bono advice from attorneys familiar with the revenue tools recommended in the Town Center Master Plan to help the staff group formulate a request for proposals for legal services.
- The Big Darby Accord Advisory Panel – Columbus planner Christine Palmer will take over staffing of the Panel in 2012. Franklin County Planning Administrator Lee Brown has staffed the Panel since its inception.

Conservation Development Regulations

The conservation development regulations staff group met on April 4 to discuss the approach to resuming work on the regulations. The effort will be staffed by Franklin County planners Matt Brown and Scott Ulrich with support from Franklin County Planning Administrator Lee Brown. Another meeting is needed before the new approach is finalized.

Coming Events:

- Big Darby Accord Working Group, April 18, 9 a.m., Lazarus Building

Scheduled Agenda Item

Brown Township Comprehensive Plan Update

At the request of the Trustees, Franklin County Planning Administrator Lee Brown and Planners Matt Brown and Scott Ulrich attended the meeting to discuss an update to the Brown Township Comprehensive Plan.

Lee Brown indicated a process could start in August or September and would be guided by a Planning Services Agreement to be prepared in cooperation with Brown Township Trustees and staff. The PSA would outline responsibilities on both sides and provide an overview of the process to be used, including time frame. There is no charge for this service provided by Franklin County.

The process will include outreach to Trustees, residents, and stakeholders to determine issues of greatest importance to be dealt with in the plan update. A committee will be created to help with the work and a variety of public meetings will be held.

The Franklin County staff indicated that there is a good foundation in place in Brown Township because of the township's history of comprehensive planning and the more recent adoption of the Big Darby Accord Watershed Master Plan and the Town Center Master Plan.

Comments were provided on several topics to be considered in the plan update.

Audience members also had several Zoning Code violation questions for the Franklin County staff members.

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Audience Participation:

A township resident made an inquiry regarding restrictions on using a private residence in Brown Township for social/religious/business activities. They were concerned about recent activity within the Township which has been getting to be a bigger issue in relation to the number of gatherings and the number of participants. The resident was informed that Brown Township does not have a noise ordinance. Lee Brown stated that Franklin County has zoning regulations and the Public Health Department has regulations regarding overuse of septic systems. He stated that if the situation is deemed to be a nuisance, a report can be made to the Franklin County zoning representatives online at franklincountyohio.gov.

Cindy Jacobson was in attendance and expressed a continuing concern regarding security issues near 7000 Roberts Road related to an abandoned residence. Cindy's home was robbed earlier this year and she has been troubled by the conditions at the abandoned property since the owner passed away two years ago. She said that in March, she obtained the license plate number of a gold car containing passengers that was parked on the abandoned property. The information was provided to the Neighborhood Watch and to the Sheriff's Department. Gary Dever said that he would check on the status of the Neighborhood Watch sign that was to be installed near Cindy's home.

Old Business:

Green Property

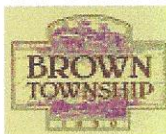
The Trustees reported on the status of the Dianne Green property. Gary Dever stated that Brown Township's offer of \$50,000 for the 4.301 acre parcel was accepted by Ms. Green contingent on Brown Township paying the closing costs and the CAUV tax penalty. The CAUV tax is a discounted property tax on agricultural land. The penalty for the prior three years is applied in the amount of the discount if a parcel is split off and sold. Closing costs are estimated to be around \$1,000.00.

Trustee Sayre made a motion to approve the purchase of the 4.301 acre parcel. Trustee Dever seconded the motion. Voting results: Dever: aye; Sayre: aye. Motion approved.

Langton Road

Trustee Dever also provided an update regarding a line-of-sight issue on Langton Road. He acknowledged that the Trustees received a Certified Letter from Craig D. Morelock on 04/13/2012 stating his continued concern that the visual obstruction on the curve on Langton Rd. has not been acted upon. Trustee Dever stated that Mrs. Bernard Sutton is the property owner and that she should be given the rest of April to remove the obstructions by May 1st. He stated that Brown Township has received a total of three (3) complaints regarding the line-of-sight obstruction. He further stated that a 4-5 foot stump in the same location is within Brown Township's easement and will be removed at the township's expense. Trustee Dever stated that if the work is not completed by May 1st, the township should send a certified letter to the property owner to include the names of two recommended tree/landscape companies capable of providing the service. The letter should state that if the work is not completed by June 1, 2012, Brown Township's cost to have the work completed will be assessed against the

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property owner's real estate tax bill.

Trustee Sayre made a motion to send a certified letter to the property owner on May 1, 2012 stating the above language and informing her of the possible assessment against her real estate taxes effective June 1, 2012. Trustee Dever seconded the motion. Voting results: Dever: aye; Sayre: aye. Motion approved.

New Business:

Assistant to Fiscal Officer

Trustee Dever made a motion to hire Barbara Hoover for the position of Assistant to Fiscal Officer to perform services in the range of six to twelve hours per week, plus attendance at Brown Township meetings. The salary for the position is to be set at \$12.00 per hour. Trustee Sayre seconded the motion. Voting results: Dever: aye; Sayre: aye. Motion approved.

Financial Meetings

Trustee Sayre made a motion that monthly Financial Meetings be discontinued and that future Financial Meetings be held on an "as needed" basis. The revised Brown Township meeting schedule will be published and any future Financial Meetings will be posted in advance. Trustee Dever seconded the motion. Voting results: Dever: aye; Sayre: aye. Motion approved.

Grant Opportunities

Trustee Sayre made a motion to allow the Brown Township Executive Assistant to the Board of Trustees to expend up to five hours a month in the evaluation and possible pursuit of Grant opportunities for Brown Township. Trustee Dever seconded the motion. Voting results: Dever: aye; Sayre: aye. Motion approved.

Business Cards

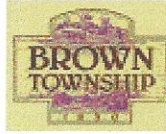
It was agreed that new business cards would be ordered for the Brown Township officers and assistants.

Dumpster – Recycle Bins

A discussion was held regarding the continuing problem of improper use of the Township dumpster. The dumpster is restricted to use only by the Fire Department (Station 82) and the Township staff. All other placement of trash or recycling material in the dumpster is forbidden and subject to a fine.

Trustee Dever reported that SWACO informed him that the Brown Township dumpsters have recently contained items not specified as recyclable. The items allowed are posted on the bins and also on SWACO website: <http://www.swaco.org/SmartPeople/ResidentialRecycling.aspx>

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Adjournment

With no further business, Chair Dever asked for a motion to adjourn. Trustee Sayre made a motion to adjourn the meeting. Trustee Dever seconded the motion.

Votes were: Mr. Gary Dever, Aye; Mrs. Pam Sayre, Aye. The meeting was adjourned at 9:22 P.M.



Mr. Gary Dever, Chair



Mr. Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code

