

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: September 16, 2013

The Trustees and the Fiscal Officer of Brown Township convened in regular session on Monday, September 16, 2013 from 7:30 P.M. to 10:17 P.M. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Gary Dever called the meeting to order with the following members present:

(RW Trustee position)	Vacant	Mr. Gary Dever	Present
Mr. Joseph Martin	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Assistant to the Trustees) and Ms. Barbara Hoover (Asst. to the Fiscal Officer).

Pledge of Allegiance

Trustee Dever led the Pledge of Allegiance.

Approval of Minutes

Trustee Martin made a motion to approve the Minutes of the August 19, 2013 Regular Session. Trustee Dever seconded the motion. Voting results: Dever: aye, Martin: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Dever seconded the motion. Voting results: Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the September 2013 payroll report. Trustee Martin made a motion to approve the payroll report. Trustee Dever seconded the motion. Voting results: Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting reports for the month of August 2013. Trustee Martin made a motion to approve the bank reconciliation. Trustee Dever seconded the motion. Voting results: Dever: aye, Martin: aye. Motion approved.

Norwich Fire Department Report

Battalion Chief Greg Young was in attendance and made a presentation. The Brown Township Monthly Summary report for August 2013 was provided. The report and supporting detail reflect that during the month, Station 82 (Brown Twp.) responded on eleven EMS runs and two Fire runs in Brown Township. This month's report also contained monthly totals for the years 2010, 2011 and 2012. Total runs (EMS and Fire) for Brown Township were: 2010 – 231; 2011 – 169; and 2012 – 186. Battalion Chief Young also reported that on October 1, 2013, the Northwest Dispatch Center located in Dublin goes online for the Norwich Township Fire Department (including Station 82). He stated that some "dead spots" in Brown Township will be rectified soon, perhaps by installation of a radio tower.

Franklin County Sheriff Report

No representative was in attendance.

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: September 16, 2013

Beth Clark's Report (Submitted)

Brown Township Comprehensive Plan

The draft Brown Township Comprehensive Plan is available on the Franklin County website and will be the subject of a Working Committee meeting on October 1 and a public meeting on November 12.

Big Darby Accord Town Center Master Plan Implementation

A status meeting was held between the client group and the consultant team on August 29. A brief update of the Town Center market study major land uses has been done which will be followed by more in-depth work on market drivers for the Town Center, such as retail, eco-tourism/green space/recreation, educational alternatives, and farm-to-table/sustainability, and possibly others.

The consultant team has also provided initial analysis of the Town Center Master Plan implementation initiatives and has recommended further study of several.

The consultant team is continuing to conduct interviews with stakeholders as well.

Sewer/Water Service to the Big Darby Accord Area

On August 23, the Franklin County Department of Sanitary Engineering released a Request for Qualifications (RFQ) for qualified engineering firms to evaluate water and wastewater service alternatives for the Big Darby watershed in Franklin County. Statements of Qualifications are due September 27, with vendor selection by November 12. Franklin County Commissioners are scheduled to award the contract on December 3 with the work expected to be completed sometime in Spring 2014.

Big Darby Accord Working Group

The Big Darby Accord Working Group met on August 21 and heard reports on various projects, including conservation development regulations. That work will be further delayed until results of the sewer/water study are complete.

Technical Review Committee

The Franklin County Technical Review Committee met on August 27 and reviewed several cases, two in Brown Township. Both were expected to be heard at the September 16 meeting of the Board of Zoning Appeals. Both cases received staff recommendations of conditional approval.

VA-3801 at 3455 Amity Road is for the replacement of a deteriorating wooden fence with a black aluminum fence in the same location within the Big Darby Creek Watershed Riparian Setback.

CU-3805 at 4221 Abbey Chase Court requests a conditional use to allow the construction of a pond larger than 1,000 square feet. This case also involves the Big Darby Creek Watershed Riparian Setback. The pond itself is not proposed to be within the setback but an area proposed for deposition of spoils does fall within it.

Newsletter

The Fall newsletter is nearly complete, with primary focus on the upcoming Fire Levy.

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: September 16, 2013

Coming Events:

- Big Darby Accord Working Group, September 18, 9 a.m., 150 S. Front St., FSL

Audience Participation:

Resident John Lux was in attendance and made an instructive presentation regarding how the current designation of Riparian Setbacks along the Big Darby Creek impact residents along the west side of Amity Road.

Another resident inquired into how a water test for existing wells can be ordered. He is concerned because he heard that a well on Feder Road had been contaminated. He was provided contact information at Franklin County.

Another resident commented on language contained in the Draft of the Brown Township Comprehensive Plan. He requested that language referencing a tax to be assessed to residents for a Regional Storm Water Authority be removed as it should not be part of the Comprehensive Plan.

Scheduled Agenda Items:

Appointment of Trustee to fill unexpired term of Ronald Williams

At the August meeting, Trustee Chair Ron Williams announced that he sold his home and was moving out of Brown Township. He sent a Letter of Resignation from his position as Trustee effective August 25, 2013. A Trustee is not permitted to serve if he/she does not live in the Township.

Trustee Martin made a motion to approve former Trustee Williams' resignation. Trustee Dever seconded the motion. Voting results: Dever: aye, Martin: aye. Motion approved.

Trustee Martin made a motion to designate Trustee Dever to sign all documents related to the resignation and all documents notifying the appropriate governmental entities of the name of the appointed replacement Trustee. Trustee Dever seconded the motion. Voting results: Dever: aye, Martin: aye. Motion approved.

Trustee Martin made a motion to appoint Pamela A. Sayre to fill the unexpired term of Ronald Williams effective September 23, 2013 until December 31, 2013 (when the term ends). Pamela Sayre was in attendance and agreed to the appointment. Voting results: Dever: aye, Martin: aye. Motion approved.

Trustee Dever then administered the Oath of Office to newly appointed Trustee Pamela A. Sayre.

Old Business:

Front Driveway Approach to Firehouse Bays

Trustee Dever reported that the asphalt in front of the concrete on the approach to the Firehouse bays is sinking. This site had been repaired once previously by increasing the depth of the asphalt. Trustee Dever recommends that this area be repaired again, but that the area be poured with concrete. An estimate will be obtained from a Plain City concrete contractor who previously made similar repairs to Norwich Township firehouses 81 and 83.

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: September 16, 2013

New Business:

Big Darby Accord Advisory Panel Appointment

Trustee Martin stated that he will continue to serve as the Township's representative on this panel until a replacement is identified and accepts. He said that there is a candidate(s) under consideration, but nothing is final at this time.

Resolution No. 7-2013 (09-16) – Accepting Budget Commission Amounts & Rates

Fiscal Officer Ruwe made a public reading of Resolution No. 7-2013 which asks the Board to accept the amount of Revenue to be collected for the year 2013 in 2014. The amounts for the three funds (General, Road & Bridge, and Fire Fund) were itemized.

Trustee Martin made a motion to approve the Resolution No. 7-2013. Trustee Dever seconded the motion. Voting results: Dever: aye, Martin: aye. Resolution No. 7-2013 (09-16) approved.

Using former Trustee Ronald Williams as a resource

Trustee Dever stated that Ronald Williams is still willing and available to help the Township on issues. Trustee Dever said that Ron's help would be especially valuable for township road inspections once or twice per year with the Franklin County Engineer's staff. Fiscal Officer Ruwe will contact legal counsel and inquire as to any restrictions in hiring Ron Williams in such a capacity.

Upcoming Comprehensive Plan Meeting

The Trustees discussed how to proceed with the upcoming scheduled meeting. They do not feel comfortable with the Draft Plan at this stage. Trustee Martin will contact the planning office and inform them that the Trustees wish to meet with the Comprehensive Plan Working Group on October 1, 2013 without the planners being present (or participating if they are).

Adjournment

With no further business, Chair Dever asked for a motion to adjourn. Trustee Martin made a motion to adjourn the meeting. Trustee Dever seconded the motion.

Votes were: Mr. Gary Dever, Aye; Mr. Joseph Martin, Aye. The meeting was adjourned at 10:17 P.M.



Gary Dever, Acting Chair



Mr. Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.