

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: October 21, 2013

The Trustees and the Fiscal Officer of Brown Township convened in regular session on Monday, October 21, 2013 from 7:30 P.M. to 9:40 P.M. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Gary Dever called the meeting to order with the following members present:

Mr. Gary Dever	Present	Ms. Pamela Sayre	Present
Mr. Joseph Martin	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Assistant to the Trustees) and Ms. Barbara Hoover (Asst. to the Fiscal Officer).

Pledge of Allegiance

Trustee Dever led the Pledge of Allegiance.

Approval of Minutes

Trustee Martin made a motion to approve the Minutes of the September 16, 2013 Regular Session and the Special Meeting held on October 1, 2013. Trustee Sayre seconded the motion. Voting results: Dever: aye, Martin: aye, Sayre: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Sayre made a motion to approve the payment of bills. Trustee Martin seconded the motion. Voting results: Dever: aye, Martin: aye, Sayre: aye. Motion approved.

The Trustees previously reviewed the October 2013 payroll report. Trustee Martin made a motion to approve the payroll report. Trustee Sayre seconded the motion. Voting results: Dever: aye, Martin: aye, Sayre: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting reports for the month of September 2013. Trustee Sayre made a motion to approve the bank reconciliation. Trustee Martin seconded the motion. Voting results: Dever: aye, Martin: aye, Sayre: aye. Motion approved.

Norwich Fire Department Report

Fire Chief Bob Kaufman and Assistant Fire Chief Jeff Warren were in attendance and made a presentation. The Brown Township Monthly Summary report for September 2013 was provided. The report and supporting detail reflect that during the month, Station 82 (Brown Twp.) responded on fourteen EMS runs and five Fire runs in Brown Township. The report also contains monthly totals for the years 2010, 2011 and 2012. Chief Kaufman reported that on October 1, 2013, the Northwest Dispatch Center located in Dublin went online for the Norwich Township Fire Department (including Station 82). He said that the Department is very pleased with the new dispatching system. He also said that a Station Alerting System was installed and is working satisfactorily to eliminate dead spots.

Franklin County Sheriff Report

No representative was in attendance.

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Beth Clark's Report (Submitted)

Brown Township Comprehensive Plan

The Trustees held a special meeting with the Comprehensive Plan Working Committee on October 1 to discuss concerns with the draft plan content and process. A memorandum summarizing the meeting was forwarded to the Franklin County planners, who responded with an email message indicating they will wait for formal action of the Trustees before determining any further involvement on the part of the County.

Big Darby Accord Town Center Master Plan Implementation

A status meeting was held between the client group and the consultant team on October 16, during which the consultants briefed jurisdiction representatives on progress and possible future directions. The agenda included updates on market realities and public infrastructure as well as some case studies of conservation communities and "what if..." scenarios involving possible future development drivers.

Sewer/Water Service to the Big Darby Accord Area

On August 23, the Franklin County Department of Sanitary Engineering released a Request for Qualifications (RFQ) for qualified engineering firms to evaluate water and wastewater service alternatives for the Big Darby watershed in Franklin County. Only one Statement of Qualifications was received. County officials are considering their options.

Newsletter

The Winter 2014 newsletter, which will be the first to be published in both paper and electronic format, is being prepared. It will feature articles on results of the fire levy, status of the Comprehensive Plan process, water well maintenance and testing, and radon.

Coming Events:

- Big Darby Accord Working Group, November 20, 9 a.m., 150 S. Front St., FSL

Audience Participation:

Resident Lana Ahlum was in attendance. She offered comments regarding the future course of the Comprehensive Plan Update during the discussion later in the meeting.

Scheduled Agenda Items:

Appointment of Brown Township Representative to the Big Darby Accord Advisory Panel

Trustee Martin reported that resident John Lux has agreed to accept an appointment for the unexpired term ending in June 2015 as our representative to the BDAAP if approved.

Trustee Martin made a motion to appoint John Lux as Brown Township's representative on the Big Darby Accord Advisory Panel for the unexpired term ending in June 2015 effective January 01, 2014. Trustee Sayre seconded the motion. Voting results: Dever: aye, Martin: aye, Sayre: aye. Motion approved.

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Future Course of Action for the Brown Township Comprehensive Plan Update

The Trustees scheduled time to discuss how to proceed with the ongoing Comprehensive Plan Update project. The Trustees identified at least five outstanding issues that presently interfere with the Working Committee and Trustees' ability to evaluate and plan for future development considerations in Brown Township (listed below).

The discussion by the Trustees, Executive Assistant and two members of the Working Committee who were present revealed two possible courses for proceeding. All present agreed that moving forward on the present schedule is not feasible due to the uncertainty of the outstanding issues. Therefore, the Trustees determined that the Township could either put the project on hold for a certain period of time, or postpone working with the Franklin County Planning representatives while a Trustee and members of the Working Group identify issues and study the Comprehensive Plan presently in effect from 2005.

Trustee Sayre offered a Motion to suspend work on the update to the Comprehensive Plan with the Franklin County Planning representatives until October 1, 2014, when it is hoped there will be some certainty as to how the following five unresolved issues will be handled: 1. Alternative Wastewater Systems; 2. Conservation Development Regulations; 3. Transfer Development Rights; 4. Storm Water Management; 5. Proposed Agriculture Preservation District. Trustee Martin seconded the motion. Voting results: Dever: aye, Martin: aye, Sayre: aye. Motion approved.

Trustee Martin offered a Motion to schedule a Special Meeting of the Trustees to define aspects of the planning process relating to the Comprehensive Plan Update that Brown Township, through the Working Group wishes to continue to pursue and evaluate until the October 1, 2014 resumption date. Trustee Sayre seconded the motion. Voting results: Dever: aye, Martin: aye, Sayre: aye. Motion approved.

A date for the Special Meeting was set for Tuesday, November 12, 2013 at 6:30 p.m. at the Township meeting room.

Old Business:

Inspection of Township Roads

Trustee Martin reported that recently resigned Trustee, Ron Williams, has volunteered to ride with Trustee Martin and a Franklin County official in the near future to perform a required inspection of the township roads. The Township is appreciative of the opportunity to learn from Mr. Williams' years of experience.

Front Driveway Approach to Firehouse Bays

Trustee Dever reported that an estimate from the Plain City concrete contractor who repaired the drives at the two Norwich Township firehouses still needs to be obtained. Trustee Sayre will contact Battalion Chief Greg Young for information.

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New Business:

ED411 Conference on December 6, 2013

Trustee Sayre provided information regarding this conference presented by the Columbus 2020 Economic Development organization. She reported that Hilliard School Board member and township resident Paul Lambert mentioned that the Township might want to consider sending a delegation. Due to scheduling conflicts, no Township officer is able to attend. Trustee Sayre will ask Mr. Lambert to report back after he attends.

Franklin County Public Health Board of Health Survey.

After discussion, Trustee Dever offered a Motion that Trustee Sayre be appointed to complete the public health survey for the Township. Trustee Martin seconded the motion. Voting results: Dever: aye, Martin: aye, Sayre: aye. Motion approved.

Service Work on Township Plow Truck

Trustee Dever reported that the road crew recently experienced problems in getting service work done on our truck at Rush Truck Center (formerly Center City). Due to this and previous issues, the Trustees will consider taking the truck to Fyda Freightliner for future non-warranty work.

Adjournment

With no further business, Chair Dever asked for a motion to adjourn. Trustee Martin made a motion to adjourn the meeting. Trustee Sayre seconded the motion.

Votes were: Mr. Gary Dever, Aye; Mr. Joseph Martin, Aye; Ms. Pamela Sayre, Aye. The meeting was adjourned at 9:40 P.M.



Gary Dever, Chair



Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.