

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: June 17, 2013

The Trustees and the Fiscal Officer of Brown Township convened in regular session on Monday, June 17, 2013 from 7:30 P.M. to 8:50 P.M. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Chair Ron Williams called the meeting to order with the following members present:

Mr. Ronald Williams	Present	Mr. Gary Dever	Present
Mr. Joseph Martin	Absent	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Assistant to the Trustees) and Ms. Barbara Hoover (Asst. to the Fiscal Officer).

Pledge of Allegiance

Chair Williams led the Pledge of Allegiance.

Approval of Minutes

Trustee Dever made a motion to approve the Minutes of the May 20, 2013 Regular Session. Trustee Williams seconded the motion. Voting results: Dever: aye, Williams: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Dever made a motion to approve the payment of bills. Trustee Williams seconded the motion. Voting results: Dever: aye, Williams: aye. Motion approved.

The Trustees previously reviewed the June 2013 payroll report. Trustee Dever made a motion to approve the payroll report. Trustee Williams seconded the motion. Voting results: Dever: aye, Williams: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting reports for the month of May 2013. Trustee Dever made a motion to approve the bank reconciliation. Trustee Williams seconded the motion. Voting results: Dever: aye, Williams: aye. Motion approved.

Norwich Fire Department Report

No representative of the Norwich Township Fire Department was in attendance. The Brown Township Monthly Summary report for May 2013 was provided the day after the meeting. The report and supporting detail reflects that during the month, Station 82 (Brown Twp.) responded on thirteen EMS runs and seven Fire runs in Brown Township.

Franklin County Sheriff Report

No representative attended.

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Beth Clark's Report (Submitted)

Brown Township Comprehensive Plan

The second public meeting for the Brown Township Comprehensive Plan will be held at Bradley High School at 6:30 p.m. on June 25. The purpose is to gather feedback on the draft policy recommendations. All plan materials are available on-line at www.tinyurl.com/browntownshipplan

Big Darby Accord Town Center Master Plan Implementation

The City of Columbus and Prairie Township have decided to commit an additional \$25,000 each to the Town Center Master Plan implementation project. No additional funding is expected from Brown Township. A second modification of the participation agreement will be necessary. I anticipate it will be presented to the Brown Township Trustees at the July meeting.

Staff members of the three participating jurisdictions have reached out to three of the firms that submitted proposals and will meet with them soon to discuss a team and initial contract negotiations.

Sewer/Water Service to the Big Darby Accord Area

A meeting was held on May 24 among representatives of the City of Columbus, Franklin County, Prairie Township, and Brown Township, during which Franklin County Sanitary Engineer Stephen Renner announced his office would pursue a Utilities Concept Plan for sewer and water services in the Big Darby Accord area. This will include both sewer and water and will identify alternatives as well as life cycle costs, routes/alignments (including right-of-way), engineering challenges, times lines, and sourcing options. Franklin County intends to be the provider. At a cost of \$75,000, the report is anticipated at the end of March 2014.

Coming Events:

- Big Darby Accord Working Group, June 19, 9 a.m., 150 S. Front St., FSL
- Brown Township Comprehensive Plan Public Meeting, 6:30 p.m., June 25, Hilliard Bradley High School
- Big Darby Accord Advisory Panel, July 9, 1:30 p.m., 373 S. High St., Conference Room B, 25th Floor

Audience Participation:

Three Township residents were in attendance and participated in the general discussion of the proposed additional Fire Fund levy described below. The residents were Mile Harrold, Paul Lambert, and Cindy Jacobson.

Old Business:

Brown Township Fire Fund Levy

Norwich Township passed an additional 4.12 mill Fire Fund levy in May. Brown Township's contract for fire protection and EMS service with Norwich Township requires that the effective tax rates for fire levies in each of the jurisdictions be kept roughly equivalent. Fiscal Officer Ruwe reported that in order to have the Brown Township effective rate for the Fire Fund be equivalent with that of Norwich Township, an additional Fire Levy in the amount of 4.66 mills is required.

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After discussion between the Trustees, Fiscal Officer and attending residents, Fiscal Officer Ruwe made a public reading of proposed Resolution No. 4-2013 (06-17), requesting that the County Auditor provide certain information relevant to the proposed additional fire levy in the amount of 4.66 mills.

Trustee Dever made a motion to approve Resolution 4-2013 (06-17). Trustee Williams seconded the motion. Voting results: Dever: aye, Williams: aye. Resolution No. 4-2013 (06-17) approved.

Fire Fund Reserve Amount

The Trustees agreed that the amount of funds to be held in reserve when the Township makes the first half payment to Norwich Township in July should be lowered from \$100,000 to \$75,000 as was previously discussed with Norwich Township officials.

New Business:

HVAC Preventative Maintenance Contract

Fiscal Officer Ruwe presented a PM Contract proposal from Atlas Butler Heating and Cooling. The proposal is for yearly maintenance on six furnace and air conditioning units and three bay heaters in the firehouse building and the Township Hall and garage. The various benefits and terms were discussed. The annual cost of the contract is \$936.75.

Trustee Dever made a motion to approve the PM Agreement with Atlas Butler. Trustee Williams seconded the motion. Voting results: Dever: aye, Williams: aye. Motion approved.

Notice from Franklin County Public Health re Sewage System

A notice dated 06-12-2013 was received from Franklin County Public Health pointing out certain deficiencies with the septic system serving the firehouse and administrative offices. Trustee Dever said that he received a personal call from the inspector to explain the situation. The aerator needs to be replaced and bare spots on the mound system need to be planted with grass. Trustee Dever has already taken steps to initiate the required repairs.

Workers Compensation Group Rate Participation

The Trustees authorized the Township's renewal application for the Ohio Township Association Group Policy through Frank Gates Service Company. No motion was required.

2014 Tax Budget

A Special Meeting was tentatively scheduled for Monday, July 8, 2013 for the officers to review the 2014 Draft Tax Budget. A Notice stating the finalized date and time for the Special Meeting will be posted on the Township message board the week of July 1, 2013. The approved Tax Budget is due to be filed with County Auditor by July 22, 2013.

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Newsletter Format Change

The Township is considering changing the manner in which the quarterly newsletters are distributed. It was decided that this discussion should be tabled until the newsletter(s) describing the anticipated Fire Levy on the November 5, 2013 ballot is distributed in the current format. The Trustees wish to make every effort to ensure the residents receive and are able to consider information regarding the fire levy.

Adjournment

With no further business, Chair Williams asked for a motion to adjourn. Trustee Dever made a motion to adjourn the meeting. Trustee Williams seconded the motion.

Votes were: Mr. Gary Dever, Aye; Mr. Ronald Williams, Aye. The meeting was adjourned at 8:50 P.M.


Mr. Ronald Williams, Chair


Mr. Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.