

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: January 21, 2013

The Trustees and the Fiscal Officer of Brown Township convened in regular session on Monday, January 21, 2013 from 7:30 P.M. to 8:30 P.M. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Fiscal Officer Gregory Ruwe called the meeting to order with the following members present:

Mr. Gary Dever (Position Vacant)	Present -	Mr. Ron Williams Mr. Gregory Ruwe	Present Present
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Also in attendance:

Ms. Elizabeth Clark (Executive Assistant to the Trustees), Ms. Barbara Hoover (Asst. to the Fiscal Officer), and Interim Trustee Designee Joe Martin.

Pledge of Allegiance

Fiscal Officer Ruwe led the Pledge of Allegiance.

2013 Officer Nominations

Fiscal Officer Ruwe asked the Trustees to nominate Officers for 2013.

Trustee Dever made a motion to nominate Trustee Ronald Williams as Chair for the 2013 calendar year. Trustee Williams seconded the motion. Voting results: Dever: aye; Williams: aye. Motion approved.

Trustee Williams made a motion to nominate Trustee Gary Dever as Vice-Chair for the 2013 calendar year. Trustee Dever seconded the motion. Voting results: Dever: aye; Williams: aye. Motion approved.

Approval of Minutes

Trustee Dever made a motion to approve the Minutes of the December 17, 2012 Regular Session and the Special Year-End Meeting Minutes from December 31, 2012. Trustee Williams seconded the motion. Voting results: Dever: aye; Williams: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Dever made a motion to approve the payment of bills. Trustee Williams seconded the motion. Voting results: Dever: aye; Williams: aye. Motion approved.

Trustee Dever made a motion to approve the January 2013 payroll reports. Trustee Williams seconded the motion. Voting results: Dever: aye; Williams: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting schedules and reports for the month of December 2012. Trustee Dever made a motion to approve the bank reconciliation as reported. Trustee Williams seconded the motion. Voting results: Dever: aye; Williams: aye. Motion approved.

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Norwich Fire Department Report

Battalion Chief Joe Russell was in attendance and made a presentation. He provided the Brown Township Monthly Report for December 2012. The report and supporting detail reflects that during the month, Station 82 (Brown Twp.) responded on eleven EMS runs and two Fire runs. He noted that for calendar year 2012, the total number of fire runs was slightly lower and the total number of EMS runs was slightly higher for Station 82 than for 2011. Chief Russell said that this trend was reflected in the other two Norwich Township fire stations also. Trustee Williams requested that Chief Russell provide a report listing the total runs for fire and EMS from Station 82 for the year 2012 so that we can determine the percentage of the runs that are for addresses in Brown Township. Chief Russell said that he would obtain that information and get it to us.

Franklin County Sheriff Report

No representative in attendance.

Beth Clark's Report (Submitted)

Heritage Preserve

Hilliard City Council has scheduled its consideration of the Heritage Preserve proposed development. First reading is scheduled at the January 28 meeting of Hilliard City Council, second reading and a public hearing at the February 11 meeting, and third reading and potential action at the February 25 meeting. Hilliard City Council meets at 7 p.m. in Council Chambers at the Hilliard Municipal Building located at 3800 Municipal Way.

Brown Township Comprehensive Plan Update

Franklin County planners are in the process of using information collected during the information-gathering phase of the project along with input from residents and other stakeholders on a vision for the future to prepare draft policies to achieve the vision. The draft policies will be discussed at a public meeting scheduled for March 12 at 7 p.m. at Brown Elementary School.

Conservation Development Regulations

The Conservation Development Regulations Committee met on January 17 and discussed open space issues. Density will be discussed at the February 21 meeting. The objective is to have a draft regulation for public review by the end of March.

Big Darby Accord Working Group

The Big Darby Accord Working Group met on December 19 and 21 and finalized the annexation agreement maps.

Winter 2013 Newsletter

The Winter 2013 newsletter is drafted and will be sent to the printer this week with copies expected to be in residents' mailboxes by the end of the month.

Coming Events:

- Big Darby Accord Advisory Panel, January 22, 1:30 p.m., 373 S. High St., 25th Floor, Meeting Room B

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- Big Darby Accord Working Group, February 20, 9 a.m., 150 S. Front St., FSL

Scheduled Agenda Item:

Appointment of Joe Martin as Interim Trustee

Trustee Dever moved that Joe Martin be appointed as Interim Trustee to fill the vacancy in office created by the resignation of Pamela Sayre. The appointment would be effective from January 30, 2013 until December 31, 2013. Trustee Williams seconded the motion. Voting results: Dever: aye; Williams: aye. Motion approved.

Chair Williams then administered the Oath of Office for Brown Township Trustee to Joe Martin. Required documentation of the appointment was executed at the close of the meeting.

Audience Participation:

Mike Harrold was in attendance and provided comments on several topics.

Old Business:

Norwich Township Fire & Emergency Services Contract

Chair Williams stated that a meeting with Norwich Township Officers is planned for sometime in February to discuss a possible Memorandum of Understanding regarding expense charges to the Brown Township Fire Fund.

Brown Township Hall Rental

Fiscal Officer Ruwe discussed some proposed some changes to the manner in which rental fees are charged for the Township Hall. In particular, it was suggested that all parties, including civic and fraternal organizations be charged a base \$50 for Hall rental. Additional charges could be levied for failure to comply with the Township Rental Agreement. The fees will be used to offset costs incurred in renting the facility and to offset the loss of revenue to the General Fund in recent years. Fiscal Officer Ruwe will draft some proposed language to update the Rental Agreement and present it at the February Regular Session.

2013 Ohio Township Association Winter Conference

Trustee Dever made a Motion to approve the expenditure not to exceed \$200 per attendee at the OTA Winter Conference later this month. Trustee Williams seconded the motion. Voting results: Dever: aye; Williams: aye. Motion approved.

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New Business:

Retention of current Employees

The Trustees will address the re-hiring of all current Township employees at the February Regular Session. Fiscal Officer Ruwe will list each employee and their current rate of pay at that time.

Brown Township Insurance Programs

Trustee Dever made a Motion to approve the continuation of the Township's present policy of reimbursement of premiums paid by Brown Township Officers for their health insurance and that of their immediate dependants. Trustee Williams seconded the motion. Voting results: Dever: aye; Williams: aye. Motion approved.

Trustee Dever made a Motion to approve the continuation of the Township's present insurance policies for Officer dental care, term-life, disability income, and cancer coverage. Trustee Williams seconded the motion. Voting results: Dever: aye; Williams: aye. Motion approved.

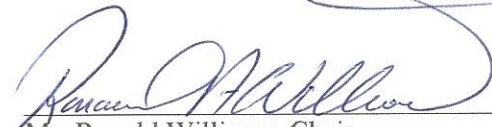
Drainage Issue

Trustee Dever described a drainage issue recently reported by township resident Barry Weaver of Morris Rd. The issue was quickly addressed by Trustee Dever with the assistance of Franklin County Drainage Engineers. Fiscal Officer Ruwe read a Thank You note received from Mr. Weaver stating his appreciation for the prompt attention to the matter.

Adjournment

With no further business, Chair Williams asked for a motion to adjourn. Trustee Dever made a motion to adjourn the meeting. Trustee Williams seconded the motion.

Votes were: Mr. Gary Dever, Aye; Mr. Ron Williams, Aye. The meeting was adjourned at 8:30 P.M.


Mr. Ronald Williams, Chair


Mr. Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.