

# RECORD OF PROCEEDINGS



## BROWN TOWNSHIP REGULAR SESSION

Held: February 18, 2013

The Trustees and the Fiscal Officer of Brown Township convened in regular session on Monday, February 18, 2013 from 7:30 P.M. to 9:30 P.M. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Chair Ron Williams called the meeting to order with the following members present:

Mr. Ronald Williams	Present	Mr. Gary Dever	Present
Mr. Joseph Martin	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Assistant to the Trustees) and Ms. Barbara Hoover (Asst. to the Fiscal Officer).

### Pledge of Allegiance

Chair Williams led the Pledge of Allegiance.

### Approval of Minutes

Trustee Dever made a motion to approve the Minutes of the January 21, 2012 Regular Session. Trustee Martin seconded the motion. Voting results: Dever: aye; Martin: aye, Williams: aye. Motion approved.

Trustee Martin made a motion to approve the Special Meeting Minutes from January 29, 2013 and February 7, 2013. Trustee Dever seconded the motion. Voting results: Dever: aye; Martin: aye, Williams: aye. Motion approved.

### Fiscal Actions

Bills were presented for payment. Trustee Dever made a motion to approve the payment of bills. Trustee Martin seconded the motion. Voting results: Dever: aye; Martin: aye, Williams: aye. Motion approved.

The Trustees previously reviewed the February 2013 payroll report. Trustee Dever made a motion to approve the payroll report. Trustee Martin seconded the motion. Voting results: Dever: aye; Martin: aye, Williams: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting schedules and reports for the month of January 2013. Trustee Martin made a motion to approve the bank reconciliation as reported. Trustee Dever seconded the motion. Voting results: Dever: aye; Martin: aye, Williams: aye. Motion approved.

### Norwich Fire Department Report

No representative in attendance.

### Franklin County Sheriff Report

No representative in attendance.

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### Beth Clark's Report (Submitted)

#### Heritage Preserve

Hilliard City Council has held two readings and a public hearing on the Heritage Preserve proposed development. Trustees Williams and Martin testified in opposition to the proposal during the public hearing on February 11 and requested a tabling of the legislation to give elected officials of the two jurisdictions the opportunity to meet to discuss interpretations of recommendations of the Big Darby Accord and to discuss continued dialogue between the city and the township in the future. Third reading and potential action on the proposal is scheduled for February 28. Hilliard City Council meets at 7 p.m. in Council Chambers at the Hilliard Municipal Building located at 3800 Municipal Way.

#### Brown Township Comprehensive Plan Update

A separate written report from Franklin County Planner Matt Brown is attached.

#### Big Darby Accord Advisory Panel

The Big Darby Accord Advisory Panel held its annual organizational meeting on January 22 and re-elected Joe Martin and Ashley Hoye as chair and vice-chair respectively. The Panel also heard a presentation on the importance of flow in stream health.

#### NPDES

Brown Township's NPDES Phase II report has been completed and submitted to the Franklin County Drainage Engineer and to the Franklin Soil and Water Conservation District. Brown Township is one of the 17 Franklin County townships who are co-permittees with Franklin County under the stormwater permit.

#### Ohio Township Association Winter Conference

I attended five workshop sessions at the OTA Winter Conference. They were:

- Effective Public Decision Making
- Township Revenue Sources
- Anatomy of a Township
- Hot Topics in Planning and Zoning
- Breaking Through the Noise: Messaging to Policymakers

Handouts on all five sessions are available on the table in the work room.

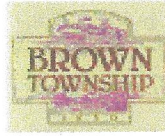
#### Coming Events:

- Big Darby Accord Working Group, February 20, 9 a.m., 150 S. Front St., FSL
- Big Darby Accord Advisory Panel, March 12, 1:30 p.m., 373 S. High St., 25<sup>th</sup> Floor, Meeting Room B

#### Audience Participation:

Recent retiree Charles Allen of Davis Rd. was in attendance. He said that he attended the Comprehensive Plan and Heritage Preserve meetings and wanted to attend the township meeting for updated information.

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Paul Lambert was in attendance and stated that he wished to welcome new Trustee Joe Martin. He said that he wanted to inquire as to whether Joe could serve as Trustee and retain his position as Chair of the Big Darby Accord Committee. Paul was informed that it was not a conflict.

Mike Harrold was in attendance and commented regarding the issues he agreed and disagreed with relating to the Comprehensive Plan Committee. He stressed that he did not think there was enough time built into the current schedule for the residents to come to an understanding of the various issues involved. He would like to see the timeline extended. Mr. Harrold does not think the current draft of the plan is acceptable for multiple reasons.

### Old Business:

#### Township Employees

Trustee Martin made a motion to keep all Township employees at the same rate of pay for 2013 as was in effect for 2012 as follows: E. Clark \$32/hr; B. Hoover \$12/hr; D. Williams \$20/hr; G. Elfrink \$20/hr; S. Dever \$20/hr; and G. Hicks \$18/hr. for mowing township roads and \$180 fee for mowing the township grounds.

Trustee Dever seconded the motion. Voting results: Dever: aye; Martin: aye, Williams: aye. Motion approved. Trustee Williams refrained from voting on employee Don Williams and Trustee Dever refrained from voting on employee Scott Dever.

#### Norwich Township Fire & Emergency Services Contract

Chair Williams stated that he still plans to arrange a meeting with Norwich Township Officers to discuss a possible Memorandum of Understanding regarding expense charges to the Brown Township Fire Fund. He stated that there is a delay due to a medical issue involving one of the Norwich Township Trustees.

#### Brown Township Hall Rental

Fiscal Officer Ruwe made a presentation regarding the amount of usage of the Township Hall by residents and Brown Township civic and other groups. A discussion was held as to what to charge the groups for use of the Hall. No decision was arrived at and the issue was tabled until the March Regular Session.

#### Heritage Preserve Proposed Development

Beth Clark reported that a meeting has been scheduled between the Brown Township Trustees and other parties and representatives of the City of Hilliard for Thursday, February 21, 2013 at 7:00 at the Hilliard City offices. The Hilliard representatives will be asked a question as to what is allowed for development per existing documents in the Big Darby Accord Agreement. Discussion continued as to what issues would be pursued at the meeting.

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Town Center Project

Beth Clark reported that Prairie Township and Columbus are proceeding with their plans for the Town Center. She said that those entities plan to front some money soon for the project and that Brown Township may be asked to contribute a (smaller) share. Beth will continue to monitor the project and keep us posted with developments.

New Business:

2013 Blanket Certificates

Trustee Dever made a Motion to approve the Issuance of the following 2013 Blanket Certificates authorizing payment of bills: BC-1, Dues & Fees \$500, BC-2 Communications \$500, BC-3 Office Supplies \$2,000, BC-4 Travel & Meeting-Officer \$2,500, BC-5 Travel & Meeting-Assistant \$3,000, BC-6 Accounting & Legal \$30,000, BC-7 Payroll & Tax Fees \$1,600, BC-8 Medical/Hospitalization-Officers 17,500. Trustee Martin seconded the motion. Voting results: Dever: aye; Martin: aye; Williams: aye. Motion approved.

Lighting Proposal - Litech

Fiscal Officer Ruwe presented a proposal and report submitted by Michael Walls of Litech Lighting Management Services, Inc. to upgrade the lighting in the two buildings (Firehouse & Garage/Hall). Trustee Martin will review the proposal for possible further consideration.

Mail Box - Carter Road

Trustee Williams reported that he received a complaint of damage to a mail box at 8631 Carter Rd. alleged to be from snow plow damage. Trustee Williams inspected the plastic mail box and found it to be cracked, but still in place. Trustee Dever said that he would perform a second inspection. Trustee Williams stated that it is the Township's policy to address only damage caused directly by the snow plow blade.

Adjournment

With no further business, Chair Williams asked for a motion to adjourn. Trustee Dever made a motion to adjourn the meeting. Trustee Martin seconded the motion.  
Votes were: Mr. Gary Dever, Aye; Mr. Joseph Martin, Aye; Mr. Ronald Williams, Aye. The meeting was adjourned at 9:30 P.M.

*[Signature]*  
Mr. Ronald Williams, Chair

*[Signature]*  
Mr. Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.