

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: August 19, 2013

The Trustees and the Fiscal Officer of Brown Township convened in regular session on Monday, August 19, 2013 from 7:30 P.M. to 8:28 P.M. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Chair Ron Williams called the meeting to order with the following members present:

Mr. Ronald Williams	Present	Mr. Gary Dever	Present
Mr. Joseph Martin	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Elizabeth Clark (Executive Assistant to the Trustees) and Ms. Barbara Hoover (Asst. to the Fiscal Officer).

Pledge of Allegiance

Chair Williams led the Pledge of Allegiance.

Approval of Minutes

Trustee Dever made a motion to approve the Minutes of the July 15, 2013 Regular Session and a Special Meeting held on August 06, 2013. Trustee Martin seconded the motion. Voting results: Dever: aye, Martin: aye, Williams: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Martin made a motion to approve the payment of bills. Trustee Dever seconded the motion. Voting results: Dever: aye, Martin: aye, Williams: aye. Motion approved.

The Trustees previously reviewed the August 2013 payroll report. Trustee Dever made a motion to approve the payroll report. Trustee Martin seconded the motion. Voting results: Dever: aye, Martin: aye, Williams: aye. Motion approved.

The Trustees previously reviewed the bank reconciliation and the supporting reports for the month of July 2013. Trustee Martin made a motion to approve the bank reconciliation. Trustee Dever seconded the motion. Voting results: Dever: aye, Martin: aye, Williams: aye. Motion approved.

Norwich Fire Department Report

Captain Robert Fox was in attendance. The Brown Township Monthly Summary report for July 2013 was provided. The report and supporting detail reflect that during the month, Station 82 (Brown Twp.) responded on nine EMS runs and two Fire runs in Brown Township. Captain Fox requested that the Township provide an updated Vendor List to the Fire Department at the September meeting.

Franklin County Sheriff Report

Deputy Pollard from the Community Relations Division attended. He reported that during the period January 1, 2013 through August 13, 2013, 63 incident reports were called in from Brown Township. He will attempt to obtain a copy of this report without the victims' names listed and provide it to the Township. Deputy Pollard referenced the Franklin County Sheriff's Citizens Academy, a twelve-week course to train local responders. For information, check the Franklin County Sheriff's web page. Deputy Pollard also answered multiple questions.

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Beth Clark's Report (Submitted)

Brown Township Comprehensive Plan

At their request, Franklin County planners met with the Brown Township Trustees on August 6 to discuss progress on the plan. Subsequently, the planners provided additional suggested plan language for Trustees' review and input. The language deals with potential mechanisms that would trigger implementation of the draft farmland preservation recommendations.

Big Darby Accord Town Center Master Plan Implementation

The consultant team of Development Concepts, Inc., RCLCO, and Squire Sanders is at work on the early stages of Phase I of the project. A status meeting is scheduled for August 29 between the consultant team and the client group.

Sewer/Water Service to the Big Darby Accord Area

In late July, the Franklin County Sanitary Engineer released a draft Request for Qualifications (RFQ) for review by staff members of Franklin County, Columbus, Prairie Township, and Brown Township. A revised RFQ is scheduled to be released the week of August 19. The RFQ seeks qualified engineering firms to evaluate water and wastewater service alternatives for the Big Darby watershed in Franklin County.

Newsletter

The Summer newsletter has been delivered and the Fall newsletter is in preparation. It will focus primarily on the fire levy on the November ballot.

Clean Ohio Conservation Fund

Fiscal Officer Greg Ruwe recently became aware of Clean Ohio Conservation Fund Round 8 grant availability and Trustee Joe Martin expressed interest in pursuing the opportunity. Local governments are eligible to apply. The grants are awarded for acquisition of open space and/or riparian corridor restoration. Many Clean Ohio grants have been awarded to central Ohio jurisdictions and organizations such as Metro Parks over the past few years and competition is expected to be stiff. Clean Ohio grant money must have a local match of 25%. Additionally, 1% of the total grant amount must be paid from local funds as an administrative fee. A preliminary screening application is due November 15 and a final application on February 3. If the Trustees are comfortable with the grant scope (open space acquisition and/or riparian corridor restoration) and comfortable with the local funding requirements (providing 25% of the total grant amount as local match and 1% of the total grant amount for administrative costs), and would like for the Township to pursue a grant, a project needs to be identified.

Coming Events:

- Big Darby Accord Working Group, August 21, 9 a.m., 150 S. Front St., FSL

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Audience Participation:

Five Township residents were in attendance and participated in the general discussion of the proposed additional Fire Fund levy. Additional topics of general discussion were: the Newsletter (complimentary), five acre building lots, the status of the Comprehensive Plan update project, proposals for new school buildings (not aware of any), and regulations regarding keeping animals on various sized lots.

Scheduled Agenda Items:

Resignation of Trustee Ronald A. Williams

Trustee Chair Ron Williams announced that he recently sold his home and is moving out of Brown Township. He is resigning his position as Trustee effective August 25, 2013, the date of his move. A Trustee is not permitted to serve if he/she does not live in the Township.

An interim Trustee to fill Trustee Williams' unexpired term will be nominated at the next Regular Session on September 16, 2013.

All present commended Trustee Williams for his valued service over the past thirty-six (36) years. He first took office in 1978. Trustee Williams was presented with a commemorative award and a short reception was held after the meeting.

Old Business:

Newsletter

The next Newsletter will focus on information regarding the Fire Levy that will appear on the November 5, 2013 ballot. It is anticipated that the Township will switch to an electronic version of the newsletter beginning in 2014. It will still be possible to receive a paper copy. It is anticipated that the Newsletters will be filed on the web with links on the Township website.

Fire Levy

It was announced that the 4.66 mil Fire Levy will appear on the fall ballot. The Township has Fire levies in place from 1994 (8.0 mils) and 2004 (3.2 mils). The current effective rate of Brown Township's Fire levies total 6.9 mils.

New Business:

Big Darby Accord Advisory Panel

Joe Martin's term on the Advisory Panel has expired. The Township needs to identify a new candidate for appointment.

Township Roads

Trustee Williams recently placed several Township roads on a list of potential projects for road upgrades through the Ohio Public Works Commission. This would save the Township the expense for the repairs and upgrades.

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Firehouse Driveway

Trustee Dever reported that the drive in front of the Firehouse front bays may need to be improved due to some settling of the asphalt. The Trustees will obtain an inspection and possible bids from contractors.

Adjournment

With no further business, Chair Williams asked for a motion to adjourn. Trustee Martin made a motion to adjourn the meeting. Trustee Dever seconded the motion.

Votes were: Mr. Gary Dever, Aye; Mr. Joseph Martin, Aye; Mr. Ronald Williams, Aye. The meeting was adjourned at 8:28 P.M.

 FOR RON W. WILLIAMS

Mr. Ronald Williams, Chair



Mr. Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.