

# Held: January 20, 2014

The Trustees and the Fiscal Officer of Brown Township convened in regular session on Monday, January 20, 2014 from 7:00 P.M. to 8:27 P.M.in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Gary Dever called the meeting to order with the following members present:

Mr. Gary Dever

Present

Ms. Pamela Sayre

Present

Mr. Joseph Martin

Present

Mr. Gregory Ruwe

Present

Also in attendance:

Ms. Elizabeth Clark (Executive Assistant to the Trustees) and Ms. Barbara Hoover (Asst. to the Fiscal Officer).

# Pledge of Allegiance

Trustee Dever led the Pledge of Allegiance.

## **Approval of Minutes**

Trustee Sayre made a motion to approve the Minutes of the December 16, 2013 Regular Session and the Special Meeting held on December 30, 2013. Trustee Martin seconded the motion. Voting results: Dever: aye, Martin: aye, Sayre: aye. Motion approved.

#### **Fiscal Actions**

Bills were presented for payment. Trustee Sayre made a motion to approve the payment of bills. Trustee Martin seconded the motion. Voting results: Dever: aye, Martin: aye, Sayre: aye. Motion approved.

The Trustees previously reviewed the January 2014 payroll report. Trustee Martin made a motion to approve the payroll report. Trustee Sayre seconded the motion. Voting results: Dever: aye, Martin: aye, Sayre: aye. Motion approved.

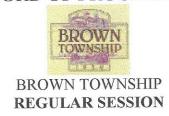
The Trustees previously reviewed the bank reconciliation and the supporting reports for the month of December 2013. Trustee Sayre made a motion to approve the bank reconciliation. Trustee Martin seconded the motion. Voting results: Dever: aye, Martin: aye, Sayre: aye. Motion approved.

### Norwich Fire Department Report

Chief Bob Kaufman, Chief Jeff Warren, Battalion Chief Greg Young and Lieutenant Vic Lantz were in attendance and made a presentation. The Brown Township Monthly Summary report for December 2013 was provided. The report and supporting detail reflect that during the month, Station 82 (Brown Twp.) responded on thirteen EMS runs and five Fire runs in Brown Township. The report also contains the total runs for the year 2013: 151 EMS runs, 42 Fire runs, 193 total runs. The number of runs for the year was described as average. The fire officials will report back with the total number of 2013 runs for the entire NTFD per Trustee Martin's request. Trustee Martin also explained to the Fire officials that he was misquoted in an earlier meeting regarding Fire benefits.

### Franklin County Sheriff Report

No representative was in attendance.



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## Beth Clark's Report (Submitted)

Town Center Implementation

The consultant team continues to refine elements of a conservation community as the organizing framework for development of the Town Center. They are also organizing three education forums (using a webinar format) to help a broad range of individuals understand the advantages and challenges of conservation communities. Two of these have been scheduled for attendance by the client group. The third is to be scheduled soon. I will let you know when the webinars are available for your viewing.

Community Development Advisory Board

I received a letter from the Franklin County Commissioners notifying me of my appointment to a term on the Community Development Advisory Board that expires December 31, 2015. I have circulated the letter for your review before filing by Greg.

### Roberts Road Code Enforcement Issue

At our request, Franklin County Code Enforcement Officer Paul Eberts has worked with the property owner to resolve a code enforcement issue at the Roberts Road address. It appears that the issue has been resolved. Mr. Eberts asks to be contacted if it appears that the violations continue or return.

# Big Darby Accord Advisory Committee

The Big Darby Accord Advisory Committee met on January 14, with Brown Township's new representative, John Lux, in attendance. The Panel elected Ashley Hoye (Prairie Township) as chair and Vinny Tremante (Columbus) as vice chair and adopted updated bylaws. The Panel also heard an update on the Town Center implementation initiative and a presentation on wetland protection.

# National Pollutant Discharge Elimination System (NPDES) Annual Report

I submitted on January 15 Brown Township's 2013 NPDES report to Franklin Soil and Water Conservation District. The report was prepared, on very short notice, with the assistance of Trustee Sayre, Trustee Dever, Fiscal Officer Ruwe, and Assistant to the Fiscal Officer Barbara Hoover. I very much appreciate the help.

Jim Ramsey made an offer late last year to attend a Trustees meeting to discuss the NPDES program. Such a discussion fulfills one of the township's annual responsibilities. I recommend scheduling him in the first quarter of the year.

# Franklin County Public Health Monthly Conference Call

On January 16, I participated in the monthly conference call held by Franklin County Public Health to communicate with governments under its jurisdiction. Topics included seasonal flu, food safety inspections, food establishment licenses, animal bites, emergency readiness, and infectious diseases. I provided you a brief summary in an email. Minutes and a recording of the meeting are forthcoming.

Big Darby Accord Working Group

The Big Darby Accord Working Group met on December 18 and January 15 and discussed a 2014 work program including progress on Town Center implementation, conservation development, an agenda for the Open Space



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Advisory Committee, and preparation of financial documents to implement the revenue agreement. The group also discussed the conduct of the January Panel meeting and made suggestions for improvement.

#### Newsletter

Content has been finalized for the Winter 2014 newsletter, which will be the first one to be published electronically.

### Coming Events:

Big Darby Accord Working Group, 9 a.m., February 21, Lazarus Building

### **Scheduled Agenda Items:**

### Election of Board of Trustees Officers

Fiscal Officer Ruwe requested a motion to elect a Chair of the Board for the year 2014. Trustee Dever made a motion to nominate Joseph Martin as Chair. Trustee Sayre seconded the motion. Voting results: Dever: aye, Martin: aye, Sayre: aye. Motion approved.

Fiscal Officer Ruwe requested a motion to elect a Vice-Chair of the Board for the year 2014. Trustee Martin made a motion to nominate Pamela Sayre as Vice-Chair. Trustee Dever seconded the motion. Voting results: Dever: aye, Martin: aye, Sayre: aye. Motion approved.

2014 Brown Township Officers: Joseph Martin, Chair; Pamela Sayre, Vice-Chair

### Audience Participation:

Two township residents were in attendance. One of the residents expressed appreciation for the Township's assistance in dealing with the problem with the neighbor's animals on Roberts Road. The resident also expressed dissatisfaction with the service received from Time Warner and in particular, reception issues.

The other resident offered comments regarding the posting of "No Weapons" signage on Township buildings. He stated that an armed citizen may be valuable if and when there were an incident inside Township buildings.

#### **Old Business:**

#### Fire Levy Discussion

Fiscal Officer Ruwe made a public reading of proposed Resolution No. 1-2014 (01-20) declaring Intent to Proceed with the placing of an additional 5.122 mill Fire Levy on the ballot for the May 6, 2014 primary election.

Trustee Dever moved the adoption of the Resolution. Trustee Sayre seconded the adoption of the Resolution. Voting results: Dever: aye, Martin: aye, Sayre: aye. Resolution No. 1-2014 (01-20) approved.

Trustee Martin stated he will attend the Fire Levy Committee Meetings when they are scheduled as a representative of the Brown Township Board. A general discussion was also held regarding the estimated eventual size and make-up of the Committee that has been proposed. The four Fire Fighters in attendance stated that they will be members of the Committee.



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Website and Domain Name

Trustee Martin reported that a Facebook page for the Fire Levy Committee has been reserved. He also reported that we have a hold on the domain: brown.twp.org; and that he is moving forward to make implementation arrangements.

Damaged Mail Box Policy

Barbara Hoover reported that she has been unable to identify a Brown Township Resolution addressing damage to resident mail boxes from snow plow operations.

Trustee Martin reported that he had identified three township policies that he thinks may be helpful in setting up a new policy for Brown Township through an internet search. The Trustees held a general discussion of the policies and the important distinction of plow blade vs. thrown snow issues. Setting a limit for the amount of possible reimbursement to residents was also discussed.

Trustee Dever made a motion to send Township attorney Donald Brosius the three sample policies for his review and comment. Trustee Sayre seconded the motion. Voting results: Dever: aye, Martin: aye, Sayre: aye. Motion approved.

#### New Business:

2014 Ohio Township Association Winter Conference

Fiscal Officer Ruwe and his assistant, Barbara Hoover will represent Brown Township at this year's OTA Winter Conference.

Posting of Signs on Township Buildings

A general discussion was held regarding posting signage relating to public records, weapons, and smoking in both the Firehouse/Administrative Office and the Township Hall/Maintenance Building. It was noted that the firemen have already posted the No Smoking and No Weapons signs in the Firehouse/Administrative Office building.

Trustee Sayre made a motion that Brown Township post signs regarding Public Record Inspection in both township buildings and that No Smoking and No Weapons signs be posted in the township hall building. Trustee Dever seconded the motion. Voting results: Dever: aye, Martin: aye, Sayre: aye. Motion approved.

Regular Session and Special Meeting Notices

Fiscal Officer reported that the publication "This Week" has been sent notice of all of Brown Township's Regular Session meeting dates for 2014. They will also be sent notices via email for any Special Meetings scheduled during 2014.

Adjournment

With no further business, Chair Martin asked for a motion to adjourn. Trustee Sayre made a motion to adjourn the meeting. Trustee Dever seconded the motion.

Votes were: Mr. Gary Dever, Aye; Mr. Joseph Martin, Aye; Ms. Pamela Sayre, Aye. The meeting was adjourned at 8:27 P.M.



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Joseph Martin, Chair

Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.