

RECORD OF PROCEEDINGS



BROWN TOWNSHIP REGULAR SESSION

Held: February 17, 2014

The Trustees and the Fiscal Officer of Brown Township convened in regular session on Monday, February 17, 2014 from 7:00 P.M. to 8:19 P.M. in the second floor meeting room at 2491 Walker Rd Hilliard, Ohio 43026. Trustee Joseph Martin called the meeting to order with the following members present:

Mr. Joseph Martin	Present	Ms. Pamela Sayre	Present
Mr. Gary Dever	Present	Mr. Gregory Ruwe	Present

Also in attendance:

Ms. Barbara Hoover (Asst. to the Fiscal Officer). Ms. Elizabeth Clark (Executive Assistant to the Trustees) was unable to attend.

Pledge of Allegiance

Trustee Martin led the Pledge of Allegiance.

Approval of Minutes

Trustee Dever made a motion to approve the Minutes of the January 20, 2014 Regular Session. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Fiscal Actions

Bills were presented for payment. Trustee Sayre made a motion to approve the payment of bills. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

The Trustees previously reviewed the February 2014 payroll report and the bank reconciliation and supporting documents for the month ending January 2014. Trustee Dever made a motion to approve the payroll report and the bank reconciliation. Trustee Sayre seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

Norwich Fire Department Report

Battalion Chief Ted Kienzle was in attendance and made a presentation. The Brown Township Monthly Summary report for January 2014 was provided. The report reflects that during the month, there were six fire runs and nineteen EMS runs in Brown Township. Battalion Chief Kienzle provided copies of the 2013 Activity Report for the Norwich Township Fire Department. He noted that there were 204 fewer EMS runs in 2013 v. 2012.

Franklin County Sheriff Report

No representative was in attendance. The FCSO notified Brown Township that Deputy Cora Brunotte and Deputy Scott Tipton have been assigned as our new Community Liaisons.

Beth Clark's Report (Submitted)

Town Center Implementation

The consultant team presented the client group with Technical Memorandum #2, summarizing their review and recommendations on implementation elements of the Town Center.

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In summary, the consultants recommend not bringing on a master developer until the jurisdictions undertake a twelve-to-eighteen month organizational phase to establish the regulatory environment and determine the preferred utilities option, particularly as it relates to wastewater services.

Also, the team recommends preparation of a work program and budget for the organizational phase with the identification of grant and loan sources to support them. A local champion should be sought to provide coordination among governmental entities, key stakeholders, and developers. This local champion and a project facilitator working at a staff level will develop a local approach to the conservation community concept.

Phase I development, with groundbreaking in Fall 2015 or Spring 2016, would consist of about 300 single-family, townhome, and multi-family residential units within a well-defined conservation community including open space, a working farm, fresh food market and distribution hub, and options for establishing a primary school. Traditional commercial is not recommended for Phase I.

The Technical Memorandum and a PowerPoint presentation used by the consultants in the briefing have been emailed to Trustees.

The three webinars will be available soon, pending the resolution of some technical issues.

Roberts Road Code Enforcement Issue

After your last meeting, the code enforcement issue on Roberts Road recurred. The Franklin County Code Enforcement Officer referred the matter to the Prosecuting Attorney, who sent letters to the owner and resident. Subsequently, the issue was again resolved. The Code Enforcement Officer asks to be kept informed if the problem occurs again.

Parking Regulations Update

The Franklin County Commissioners have approved an update to regulations governing parking and loading. The changes clarify some requirements, provide definitions, and establish a couple of new standards.

Coming Events:

- Big Darby Accord Working Group, 9 a.m., February 21, Lazarus Building

Old Business:

Fire Levy Discussion

Trustee Martin reported that he and Fiscal Officer Ruwe met with Tim Shade on 02/06/2014. Mr. Shade has volunteered to Chair the committee in support of the fire levy. There is an organizational meeting scheduled for this committee on 02/20/2014 at 6:30. Norwich Township Trustee Chuck Buck was in attendance and described the manner by which Norwich Township and the committee supporting the levy ran their campaign in the spring of 2013.

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In a related matter, Trustee Sayre noted that 2014 marks the 15 year anniversary of the opening of the Fire Station in Brown Township. She suggested that we plan and schedule an event to celebrate this occasion. Representatives of the Norwich Township Fire Department said that one of the firefighters Station 82 firefighters would volunteer to help plan the event.

Website and Domain Name

Trustee Martin reported that a Facebook page for the Fire Levy Committee is up and running. He also reported that the Brown Township Winter 2014 Newsletter was published electronically on 02/17/2014. The Newsletters will not be mailed any longer. Instead, a post card will be mailed to all recipients informing them how to access the newsletter electronically. It will also contain instructions regarding how to sign up to receive a mailed copy if so desired.

Mail Box Policy

Trustee Martin said that he plans to speak to attorney Don Brosius regarding damaged mail box issues. He also reported that he inspected the reported damage to a mail box on Morris Rd. He and the resident determined that the damage was not directly caused by the snow plow.

Posting of Signs on Township Buildings

Trustee Sayre reported that following the January Regular Session meeting, she discussed the issue of posting "no weapons" signage in public buildings with Franklin County Sheriff Zach Scott. Following this discussion, Trustee Sayre requested that we amend the motion passed on January 20, 2014. She explained that she would like to remove the instruction to post a "no weapons sign" in the Township Hall.

Trustee Sayre then made a motion to post a Public Records Policy notice in the Township Hall and the Administration Building, and a "no smoking" sign in the Township Hall. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

New Business:

2014 Permanent Appropriations

Fiscal Officer Ruwe reported that since 2012 Brown Township has been approving the township appropriations according to ORC – Section 5705.38(C) which implies salaries and "other" as the minimum level to be appropriated for each office, department, and division. Fiscal Officer Ruwe requested that a motion be made to re-affirm that legal level of control before the 2014 Permanent Appropriation Resolution is presented at the March meeting.

Trustee Sayre made a motion that the Legal Level of Control for Brown Township appropriations be set according to ORC Section 5705.38(C) as discussed. Trustee Dever seconded the motion. Voting results: Sayre: aye, Dever: aye, Martin: aye. Motion approved.

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2013 ODOT Road Mileage Certification

The Trustees signed the two original 2013 Township Highway System Mileage Certifications received from the Franklin County Engineer. The documents certify that as of December 31, 2013, Brown Township was responsible for maintaining 7.500 miles of public roads. Fiscal Officer Ruwe will deliver the signed certifications.

Metro Park Property update

Trustee Sayre reported that she has made some inquiries about the property owned by Metro Parks directly across from 2400 Amity Rd. Residents have expressed concerns about the deteriorating condition of the mobile home and barn on the property. Trustee Sayre spoke to Tom Cochran, a Metro Parks official who relayed their intention to tear down the dilapidated portion of the barn in the near future and to upgrade the still standing portion so that it can be used for storage. The Metro Park employee who currently resides in the mobile home plans to retire in approximately one year. The mobile home will be torn down when the employee retires. Trustee Sayre requested that the described action plan and timetable be put in writing and submitted to Brown Township. Trustee Martin suggested that we look into the security of the barn on the old Sayre property now owned by Metro Parks.

New Parking Regulations – Franklin County

The Trustees reported that Executive Assistant Beth Clark notified them that the Franklin County Rural Zoning parking regulations have been tightened. The Trustees wish to inform the residents that parking on grass, dirt, or mulch is no longer allowed. Citations can be issued for violations.

Ohio Township Winter Conference

Fiscal Officer Ruwe reported that he and Assistant Barbara Hoover attended the OTA Winter Conference held at the Columbus Convention Center February 12-14, 2014. The conference sessions were very informative and practical. Fiscal Officer Ruwe commented that the cyber-crime sessions were especially valuable.

Adjournment

With no further business, Chair Martin asked for a motion to adjourn. Trustee Dever made a motion to adjourn the meeting. Trustee Sayre seconded the motion.

Voting results: Ms. Pamela Sayre, Aye, Mr. Gary Dever, Aye, Mr. Joseph Martin, Aye. The meeting was adjourned at 8:19 P.M.



Joseph Martin, Chair



Gregory Ruwe, Fiscal Officer

All formal actions of the Trustees/ Fiscal Officer of Brown Township concerning and relating to the adoption of resolutions and/or motions passed at this meeting were adopted in a meeting open to the public, in compliance with the law, including Section 121.22 of the Ohio Revised Code.